



# Convention Minutes

## April 15-17, 2011



# TAU BETA SIGMA

## 2011 SOUTHEAST DISTRICT CONVENTION



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# TAU BETA SIGMA

## 2011 SOUTHEAST DISTRICT CONVENTION



### *Schedule of Events*

#### **FRIDAY, APRIL 15, 2011**

<b>Time</b>	<b>Event</b>
2:00pm – 8:00pm	<b>Registration</b>
6:00pm	<b>Joint Session</b>
6:30 – 7:15pm	<b>Separate Session</b>
7:15-8:30pm	<b>Committee Meeting Block 1</b> <i>Jurisdictions</i> <i>Nominations (Closed)</i> <i>Ways and Means</i> <i>History and Sisterhood</i> <i>Programs and Music Support</i> <i>Membership</i> <i>Joint Actions (Closed)</i>
9:30pm	<b>Ritual</b>

#### **SATURDAY, APRIL 16, 2011**

<b>Time</b>	<b>Event</b>
7:00-9:00am	<b>Registration</b>
8:00am	<b>Separate Session</b> <i>Reseating Delegates</i> <i>Announcements</i>
8:30-9:30am	<b>Committee Meeting Block 2</b> <i>Jurisdictions</i> <i>Nominations (Closed)</i> <i>Ways and Means</i> <i>History and Sisterhood</i> <i>Programs and Music Support</i> <i>Membership</i> <i>Joint Actions (Closed)</i>
8:30-9:30am	<b>Workshops</b> Alumni Association Music Education - B.J. Diden “National Programs on the Chapter Level” - Kathryn Kelly, TBS National VP of Special Projects <i>Committee on Joint Actions (Closed)</i>
9:45-10:45am	<b>Workshops</b> “Joint Bid Planning Workshop” (Open to TBS and KKY) - Reneé Cartee, SED Counselor and Phil Ruben, SED Governor
9:45-10:45am	“Preparing for Life After College (Open to TBS and KKY)”

	- Nicole Burdick, TBS National VP of Communication and Recognition
	“Branching Out: Stepping Outside of your Comfort Zone”
	- Chris Meserve, TBS SED VP of Membership
	“Continuing Education: Post Membership”
	- René Mark, TBS SED VP of Special Projects
<b>11:00-12:00pm</b>	<b>Separate Session</b>
	<i>Women in Music Speaker</i>
<b>12:00-1:30pm</b>	<b>Lunch</b>
<b>1:30-3:00pm</b>	<b>Reading Band</b>
<b>3:15-4:15pm</b>	<b>Committee Meeting Block 3</b>
	<i>Jurisdictions</i>
	<i>Nominations(Closed)</i>
	<i>Ways and Means</i>
	<i>History and Sisterhood</i>
	<i>Programs and Music Support</i>
	<i>Membership</i>
	<i>Joint Actions (Closed)</i>
<b>4:30-5:20pm</b>	<b>Workshops</b>
	“Open Forum: Have your Questions Answered”
	- Angelique Beau-Wells, TBS SED Secretary/Treasurer
	“Selection of Worthwhile Projects”
	- René Mark, TBS SED VP of Special Projects
	“Mister Sisters Unite! Being a Male in TBS”
	- Stephen Burt, TBS SED President,
	- Chris Meserve, TBS SED VP of Membership
	“Recruitment and Chapter Image”
	-MiChel Causey
	“Building Relationships with Sponsors and Directors”
	- Dollie McDonald-O’Neil, TBS National President
	“Chapter Intruder: Who’s this Strange Man?”
	- Reneé Cartee, TBS SED Counselor
<b>5:30-7:00pm</b>	<b>Separate Session</b>
	<i>Reseating of Delegates</i>
<b>7:00-8:30pm</b>	<b>Dinner</b>
<b>8:30pm</b>	<b>Concert</b>

**SUNDAY, APRIL 17, 2011**

<b>Time</b>	<b>Event</b>
<b>9:00-11:00am</b>	<b>Separate Session</b> <i>Reseating of Delegates</i>
<b>11:00-12:00pm</b>	<b>Closing Joint Session</b> <i>Joint Actions Committee Report</i>



# TAU BETA SIGMA

## 2011 SOUTHEAST DISTRICT CONVENTION



### *Session Minutes*

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*Friday, April 15, 2011*

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### OPENING JOINT SESSION

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**CALL TO ORDER at 6:08 P.M. by Tau Beta Sigma District President Stephen Burt and Kappa Kappa Psi District President David Smith.**

#### **Introduction of National Officers**

TBS (Burt):

National President, Dollie McDonald O'Neill

National Vice President of Special Projects, Dr. Kathryn Kelly

National Vice President of Communication and Recognition, Dr. Nicole Burdick

National Board of Trustees Vice-Chair, Kelly Eidson

Tau Beta Sigma Alumni Association Executive Committee Member, Meg Burke

KKY (Smith):

National President, Derrick Mills

National Vice President of Colonization and Membership, Adam Cantley

National Vice President of Programs, Christine Beason

National Vice President of Student Affairs, Jack Lee

National Board of Trustees Chair, Mike Osborn

National Board of Trustees Vice-Chair, Dr. Rod Chesnutt

National Board of Trustees, Dr. Kirk Randazzo

## **Introduction of Special Guests**

KKY (Smith):

Past National President, Dr. Malinda Matney

Past Southeast District President, Chris Happel

Guest Composer, Dr. James Woodward (Jacksonville State University)

TBS (Burt):

Past Southeast District President for 2007-8, Sarah Cox Lowery, Epsilon Alpha, University of South Carolina

Immediate Past Southeast District President for 2008-9, Lashika Renee Williams, Epsilon Lambda, North Carolina Central University

Current Assistant Director of Bands at Georgia Tech University, BJ Diden. Honorary of Epsilon Alpha, University of South Carolina, Sponsor of Epsilon Theta, Georgia Institute of Technology

Alumni Member Katie Taff, Alpha Omega, Florida State University

Alumni Member MiChel Causey, Alpha Omega, Florida State University

## **Recognition of Chapter Sponsors**

### **Introduction of District Councils**

KKY (Smith):

Vice President, Dwight Hudson, Iota Zeta, North Carolina A&T State University

Secretary/Treasurer Cedrick Boyd, Mu Iota, Jacksonville State University

Member at Large North, Michael Godinez, Lambda Eta, University of West Georgia

Member at Large South, Jonathan Hollingsworth, Mu Iota, Jacksonville State University

District Governor, Dr. David A. O'Shields

District Governor, Phil Rubin

President, David Smith, Mu Iota, Jacksonville State University

TBS (Burt):

Vice President of Membership, Chris Meserve, Epsilon Alpha, University of South Carolina

Vice President of Special Projects, René Mark, Beta Xi, University of Florida

Secretary/Treasurer, Angelique Beau-Wells, Beta Xi, University of Florida

District Counselor, René Cartee, Zeta Psi, University of Central Florida, Life Member

District Counselor, Crystal Wright, Theta Iota, Alabama A&M University, Life Member

President, Stephen Burt, Epsilon Alpha, University of South Carolina

### **2011 District Bid Announcements**

Kappa Tau, Kappa Kappa Psi, University of South Florida

### **2011 Eighth Note Announcements**

#### **Announcements**

Josh welcomes everyone to Athens, GA for SED Convention and reminds everyone that nametags must be worn at all times, or else you will be prohibited from entry into the convention. No stepping or strolling on the Georgia Center Property. There is no outside food or drink allowed inside.

There is an ‘official KKPSI and TBS after party’ group on Facebook, There is a possible policy violation

The Presidents ask us to be professional at all times, and that we should be at committee and workshops meetings at all times

**JOINT SESSION RECESSED at 6:20 P.M.**

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## **OPENING SEPARATE SESSION**

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**CALL TO ORDER at 6:37 P.M. by Stephen Burt, President**

**Introduction of National Officers**

National President, Dollie McDonald O’Neill

National Vice President of Special Projects, Dr. Kathryn Kelly

National Vice President for Communication and Recognition, Dr. Nicole Burdick

National Board of Trustees Vice-Chair, Kelly Eidson

Tau Beta Sigma Alumni Association Executive Committee Member, Meg Burke

**Introduction of Special Guests**

Past Southeast District President for 2007-8, Sarah Cox Lowery, Epsilon Alpha, University of South Carolina

Immediate Past Southeast District President for 2008-9, Lashika Renee Williams, Epsilon Lambda, North Carolina Central University

Current Assistant Director of Bands at Georgia Tech University, BJ Diden.

Honorary of Epsilon Alpha, University of South Carolina, Sponsor of Epsilon Theta, Georgia Institute of Technology

Alumni Member Katie Taff, Alpha Omega, Florida State University

Alumni Member MiChel Causey, Alpha Omega, Florida State University

**Introduction of District Officers**

Vice President of Membership, Chris Meserve, Epsilon Alpha, University of South Carolina

Vice President of Special Projects, René Mark, Beta Xi, University of Florida

Secretary/Treasurer, Angelique Beau-Wells, Beta Xi, University of Florida

District Counselor, Reneé Cartee, Zeta Psi, University of Central Florida, Life Member

District Counselor, Crystal Wright, Theta Iota, Alabama A&M University, Life Member

President, Stephen Burt, Epsilon Alpha, University of South Carolina

**Seating of Delegates and Proxies**

Alpha Omega

Beta Xi

Beta Tau – Proxy, Epsilon Alpha

Beta Phi

Gamma Epsilon  
Gamma Eta  
Delta Theta  
Epsilon Alpha  
Epsilon Theta  
Epsilon Lambda  
Epsilon Xi – Proxy, Zeta Psi  
Epsilon Chi  
Zeta Beta  
Zeta Iota  
Zeta Kappa  
Zeta Tau  
Zeta Psi  
Eta Beta  
Eta Lambda  
Eta Xi  
Eta Omicron  
Eta Phi  
Theta Gamma – Proxy, Iota Sigma  
Theta Zeta  
Theta Iota  
Theta Lambda  
Theta Nu  
Theta Rho  
Theta Upsilon  
Theta Chi  
Iota Gamma  
Iota Delta  
Iota Lambda  
Iota Mu  
Iota Nu  
Iota Xi  
Iota Omicron  
Iota Rho  
Iota Sigma  
Iota Zeta Colony

(2012 SED Unnamed proxies shall begin with Gamma Epsilon.)

### **Announcements**

Motion to accept Robert's Rules of Order

-Motion: Beta Tau

-Second: Theta Upsilon

\*\*\*Motion Passes

Motion to dispense with the reading of the 2010 Convention Minutes

-Motion: Theta Rho

-Second: Epsilon Theta

\*\*\*Motion Passes

Motion to approve the minutes as published by the 2010-2011 SED Secretary/Treasurer

Angelique Beau-Wells

-Motion: Beta Xi

-Second: Theta Nu

\*\*\*Motion passes

### **Committee Chair Assignments**

History and Sisterhood:

Chair: Chavone Taylor, Theta Iota

Advisors: Katie Taff, Sarah Cox-Lowery

Beta Phi

Eta Beta

Theta Gamma

Theta Upsilon

Iota Sigma

Membership:

Chair: Charles Gustine, Beta Xi

Advisors: Chris Meserve, Nicole Burdick

Zeta Beta

Zeta Tau

Eta Lambda

Theta Chi

Iota Omicron

Programs and Music Support:

Chair: Belinda Baker, Theta Lambda

Advisors: René Mark, Dollie McDonald O'Neill

Iota Lambda

Eta Omicron

Iota Xi

Iota Nu

Iota Zeta - Colony

Jurisdiction:

Chair: Laura Toft, Eta Xi

Advisor: Reneé Cartee

Beta Tau (Proxied)

Delta Theta

Epsilon Theta

Iota Gamma

Zeta Iota

Ways and Means:

Chair: Stejha Meekins, Theta Rho

Advisors: Angelique Beau-Wells, Katie Peterson

Gamma Epsilon

Gamma Eta

Epsilon Xi (Proxied)  
Iota Mu  
Iota Rho  
Iota Delta

Joint District Action:  
Chair: Kevin Brenner, Eta Phi  
Advisor: Dr. Kathryn Kelly  
Epsilon Alpha  
Epsilon Chi  
Theta Zeta  
Theta Nu

Nominations:  
Chair: Alex Zigman, Alpha Omega  
Advisor: Crystal Wright  
Epsilon Lambda  
Zeta Kappa  
Zeta Psi  
Iota Delta

### **Candidacy Announcements**

Jonathan Arton (Beta Xi) – Treasurer  
Stefania Blevins (Iota Nu) – Vice President of Special Projects  
Paige Cook (Iota Delta) – Vice President of Membership  
Katie Peterson (Eta Phi) – President  
Rachel Kerley (Epsilon Alpha) – Vice President of Membership  
Kevin Brenner (Eta Phi) – Secretary  
René Mark (Beta Xi) – Vice President of Special Projects  
Chavone Taylor (Theta Iota) – Vice President of Membership  
Marquette Hunt (Theta Iota) – Secretary

### **Announcements**

Chris: Spirit Stick Award  
René: District Scrapbook  
Angelique: Service Fundraiser/T-shirts  
Stephen: Internet Access, password

Epsilon Alpha will be selling t-shirts

Motion to recess Separate Session  
-Motion: Iota Xi  
-Second: Iota Omicron  
\*\*\*Motion Passes

**SEPARATE SESSION RECESSED at 7:23 P.M.**

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*Saturday, April 16<sup>th</sup>, 2011*

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**SECOND SEPARATE SESSION**

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**CALL TO ORDER at 8:11 A.M. by Stephen Burt, President**

Roll Call

Chapters absent – Theta Chi, Iota Rho  
Chapters Late – Eta Omicron

Chapters Sat

Gamma Epsilon  
Zeta Tau  
Eta Beta  
Eta Phi  
Theta Nu  
Theta Rho  
Theta Iota  
Iota Lambda  
Iota Mu

**Announcements**

Nominations committee wishes to see any candidates that weren't here last night to set up an interview.

René is still taking scrapbook submissions

Angelique is selling t-shirts and raffle tickets.

Motion to Recess Separate Session

- Motion: Eta Xi
- Second: Iota Mu
- \*\*\*Motion Passes

**SEPARATE SESSION RECESSED AT 8:28 A.M.**

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## T H I R D   S E P A R A T E   S E S S I O N

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**CALL TO ORDER at 11:05 A.M. by Stephen Burt, President**

**Women in Music Speaker** – Zandra Bell-McRoy, doctoral student and undergraduate teacher at the University of Georgia.

The National Chapter of Tau Beta Sigma names Zandra Bell-McRoy an Honorary Member.

Motion to Recess Separate Session

- Motion
- Second
- \*\*\*Motion Passes

**SEPARATE SESSION RECESSED AT 12:10 P.M.**

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## F O U R T H   S E P A R A T E   S E S S I O N

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**CALL TO ORDER at 5:36 P.M. by Stephen Burt, President**

Roll Call

- Absent Chapters –
- Late Chapters - None

### **Officer Reports**

**SED Secretary/Treasurer- Angelique Beau-Wells (report attached)**

Motion to approve the report of the 2010-2011 SED Secretary/Treasurer

- Motion
- Second
- \*\*\*Motion Passes

**SED VP of Special Projects- René Mark (report attached)**

Motion to approve the report of the 2010-2011 SED VP for Special Projects

- Motion
- Second
- \*\*\*Motion Passes

**SED VP of Membership- Chris Meserve (report attached)**

Motion to approve the report of the 2010-2011 SED VP of Membership

-Motion

- Second

\*\*\*Motion Passes

## **Nominations Committee**

### **Secretary**

Meet the Candidate

Kevin Brenner (Eta Phi)

Question and Answer

### **Treasurer**

Meet the Candidate

Jonathan Arton (Beta Xi)

Question and Answer

### **Vice President of Special Projects**

Meet the Candidates

René Mark (Beta Xi)

Stefania Blevins (Iota Nu)

Question and Answer

### **Vice President of Membership**

Meet the Candidates

Paige Cooke (Iota Delta)

Rachel Kerley (Epsilon Alpha)

Chavone Taylor (Theta Iota)

Question and Answer

## **Announcements**

Motion to Recess Separate Session

-Motion

- Second

\*\*\*Motion Passes

**SEPARATE SESSION RECESSED AT 7:14 P.M.**

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*S u n d a y , A p r i l 1 7 <sup>t h</sup> , 2 0 1 1*

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**C L O S I N G   S E P A R A T E   S E S S I O N**

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**CALL TO ORDER at 8:16 A.M. by Stephen Burt, President**

Roll Call

Chapters absent

Chapters Late

**Spirit Stick**

**Committee Reports**

**History and Sisterhood Committee Report – Chavone Taylor (report attached)**

Motion to approve the report of the History and Sisterhood Committee

-Motion

- Second

\*\*\*Motion Passes

**Membership Committee Report – Charles Gustine (report attached)**

Motion to approve the report of the Membership Committee

-Motion

- Second

\*\*\*Motion Passes

**Programs and Music Support Committee Report – Belinda Baker (report attached)**

Motion to approve the report of the Music Support Committee

-Motion

- Second

\*\*\*Motion Passes

**Ways and Means Committee Report – Stejha Meekins (report and budget are attached)**

Motion to approve the report of the Ways and Means Committee Report

-Motion

- Second

\*\*\*Motion Passes

Motion to adopt the 2011-2012 proposed budget

-Motion

- Second

\*\*\*Motion Passes

## **Officer Reports**

### **SED Counselor – Crystal Wright (report attached)**

Motion to approve the report of the 2010-2011 SED Counselor

-Motion

- Second

\*\*\*Motion Passes

### **SED Counselor – René Cartee (report attached)**

Motion to approve the report of the 2010-2011 SED Counselor

-Motion

- Second

\*\*\*Motion Passes

### **SED President – Stephen Burt (report attached)**

Motion to approve the report of the 2010-2011 SED President

-Motion: Epsilon Alpha

- Second

\*\*\*Motion Passes

## **Committee Reports**

### **Jurisdiction Committee Report – Laura Toft (report attached)**

Motion to approve the report of the Jurisdiction Committee

-Motion

- Second

\*\*\*Motion Passes

Motion to adopt the new constitution

-Motion

- Second

\*\*\*Motion Passes

### Amendments to the Constitution from the Committee on Jurisdictions

- Strike Article IX, Section 2, Part D:
  - “The District Treasurer shall only solicit contributions to the Rainy Day Fund when the fund’s balance is less than four hundred dollars.
- Change Article II, Section 8, Part C:
  - Publish the minutes of District Convention meetings and distribute them to the chapters within one month of Convention.
    - Move from one (1) month to six (6) weeks

- “Publish the minutes of District Convention meetings and distribute them to the chapters within six weeks of District Convention”
- Strike Article II, Section 11, Parts D, E, F
  - Replace with:
    - 11.D: Create and maintain a new volume of the District Scrapbook
    - 11.E: Collect pictures from each chapter throughout the year within the Southeast District.
      - i. Solicit photograph submissions from the chapters in the Southeast District at least twice per semester.
      - ii. All pictures must be submitted six (6) weeks prior to the Convention date.
- Move Article II, Section VIII, Letter H (“Assist the President in organizing various awards to be conferred at District Convention”) to Article II, Section IX, Letter F.
- Add Article II, Section IX, Letter G:
  - Purchase the materials necessary for the awards given out at District Convention.
- Add Article II, Section IX, Letter H:
  - Contact each Active chapter at least once per semester to discuss financial standing.
- Grammar corrections that do not need to be voted on:
  - Move to fix any grammatical errors in the District Constitution

**Nominations Committee Report – Alex Zigman (report attached)**

Motion to approve the report of the Nominations Committee

-Motion

- Second

\*\*\*Motion Passes

**Slate**

President – Katie Peterson

Vice President of Membership – Paige Cooke

Vice President of Special Projects – Rachel Kerley

Secretary- Kevin Brenner

Treasurer – Jonathan Arton

Motion for a two minute caucus

-Motion

- Second

\*\*\*Motion Passes

Motion to accept the slate of the Nominations Committee

-Motion

- Second

\*\*\*Motion Fails

Floor opened for the office of President

Nominations: Katie Peterson

Motion to vote by acclimation

-Motion

- Second

\*\*\*Motion Passes

**2011-2012 SED President: Katie Peterson**

Floor opened for the office of Vice President of Membership

Nominations: Paige Cooke, Rachel Kerley, Chavone Taylor

Vote was taken by secret ballot – No majority

Re-vote was taken by secret ballot – No majority

Run-off was done between Rachel Kerley and Paige Cooke by secret ballot

**2011-2012 SED Vice President of Membership: Rachel Kerley**

Motion to recess to Closing Joint Session and return to voting afterwards

Motion

Second

\*\*\*Motion Passes

**SEPARATE SESSION RECESSED AT 12:00 P.M.**

Floor opened for the office of Vice President of Special Projects

Nominations: Stefania Blevins, René Mark

Motions for a two minute caucus

Motion

Second

\*\*\*Motion Passes

Motion for question and answer with candidates

Motion

Second

\*\*\*Motion Passes

Motion to hear the platforms of each candidate

Motion:

Second:

\*\*\* Motion Passes

Vote was taken by secret ballot

**2011-2012 SED Vice President of Special Projects: René Mark**

Floor opened for the office of Secretary

Nominations: Kevin Brenner, Stefania Blevins

Motion for question and answer with candidates

Motion

Second

\*\*\*Motion Passes

Vote was taken by secret ballot

**2011-2012 SED Secretary: Kevin Brenner**

Floor opened for the office of Treasurer

Nominations: Jonathan Arton

Motion to vote by acclimation

-Motion

- Second

\*\*\*Motion Passes

**2010-2011 SED Treasurer: Jonathan Arton**

**Oath of Office was administered by Stephen Burt for the newly elected officers**

**2011-2012 SED Council:**

President – Katie Peterson

Vice President of Membership – Rachel Kerley

Vice President of Special Projects – René Mark

Secretary – Kevin Brenner

Treasurer –Jonathan Arton

**District Awards were presented by the 2010-2011 SED Council**

**Announcements**

Motion to Adjourn Separate Session

-Motion:

- Second:

\*\*\*Motion Passes

**SEPARATE SESSION ADJOURNED AT 2:00 P.M.**

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## CLOSING JOINT SESSION

---

**Call to Order: 12:15 P.M. by David Smith, President (KKY) and Stephen Burt, President (TBS)**

Roll Call

Chapters absent-

Chapters late –

**Joint Action Committee Report - Kevin Brenner and Alan Martin**

Motion to accept report of the Committee on Joint Action

-Motion of Tau Beta Sigma

-Second of Kappa Kappa Psi

\*\*\*Motion Passes

**Announcement of the new councils**

KKY (Smith)

President – Cedrick Boyd (Mu Iota)

Vice President – Rajah Jackson (Iota Zeta)

Secretary/Treasurer – Brandon-Rashad Kenny (Zeta Phi)

Member at Large – Michael Godinez (Lambda Eta)

TBS (Burt)

President - Katie Peterson (Eta Phi)

Vice President of Membership – Rachel Kerley (Epsilon Alpha)

Vice President of Special Projects – René Mark (Beta Xi)

Secretary – Kevin Brenner (Eta Phi)

Treasurer – Jonathan Arton (Beta Xi)

Counselors - Crystal Wright (Theta Iota), Reneé Cartee (Zeta Psi)

**Announcements**

Motion to Adjourn Joint Session

-Motion

-Second

\*\*\*Motion Passes

**Joint Session Adjourned at 1:05 P.M.**



# TAU BETA SIGMA

## 2011 SOUTHEAST DISTRICT CONVENTION



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### *Committee on Joint District Action*

#### *Committee Chairs:*

Kevin Brenner, Tau Beta Sigma – Eta Phi and  
Allan Martin, Kappa Kappa Psi – Kappa Mu

#### *Committee Advisors:*

Kathryn Kelly, TBS National Vice President of Special Projects  
Evan Thompson, KKY Chapter1 Field Representative

#### Charges to Committee:

1. Review the report from the 2010 Joint Actions Committee
2. Interview all Convention host bidders and present a slate to the joint delegation at the closing Joint Session
3. Analyze the bid document
4. Discuss ways to improve SED Convention
5. Provide recommendations to the District Council on ways to improve DLC
6. Discuss specifically ways to make DLC more joint
7. Interview all 8<sup>th</sup> Note Bidders and present a slate to the joint delegation at the closing joint session
8. Discuss the relevance of the 8<sup>th</sup> note and ways to improve its overall success
9. Review, edit and publish guidelines created this year
10. Evaluate the reading band as implemented in 2011

#### Implementation of Charges:

1. We reviewed the report from the 2010 Joint Actions Committee
2. There was one bid to host SED Convention
  - a. Kappa Tau submitted to host next year's District Convention
  - b. We analyzed the bid document extensively!
    - i. Choosing a date for convention: a bit of a struggle (proposed date was far too late, ideal time is Easter, alternate dates too early. Best weekend offered was March 30<sup>th</sup>-April 1<sup>st</sup>)
    - ii. Chapter's current financial state and stability of the budget called into question, especially with their proposed registration fee being so low.
      1. In the event that their University Convention center kicks them out, the alternative would be to spend a significantly greater amount of money to use the convention center in Tampa.
      2. Apparently the university is great with not overbooking.
    - iii. Need for a TBS supporting chapter

1. Plans for a supporting chapter fell apart a few weeks ago. As of yesterday at lunch, new plans are underway for Theta Rho to co-host convention, but the delegate still needs to bring this to her chapter.
- iv. Banquet
  1. There are efforts being made to organize a banquet for 2012 SED Convention.
  2. BIGGEST concern: finding a space to fit everyone at a reasonable price
  3. Second biggest concern: getting everyone there.
3. We interviewed Kappa Tau to discuss concerns and questions we had about their bid.
  - a. In our interview with Kappa Tau presenters, we addressed inconsistencies in the budget and schedule, concerns with food provisions/availability, the importance of having backup plans that are practical and possible, the need for a TBS supporting chapter, and planning the banquet.
  - b. After the interview and further discussion, we voted to not slate them, giving them time to rework their bid and get things settled with Theta Rho, and extended the date for bids to host District Convention meeting. Then District council will determine which bid gets slated.
  - c. We believe that overall this is a strong bid, but we still need to sort out TBS co-host, banquet details, back up plans, and other logistics before we can seriously consider Kappa Tau to host convention.
4. The committee agreed that the biggest way to improve SED Conventions in the future is to have greater unison and cohesion between the Kappa Kappa Psi and Tau Beta Sigma schedules in order to ensure more time can be spent together.
5. We described possible improvements to DLC
  - a. Importance of a permanent DLC website with registration available
6. We discussed ways to make DLC more joint
  - a. Holding some sort of “sanctioned” event (possibly in the form of a banquet)/opportunities for interaction
  - b. Greater accessibility of joint workshops
7. There were no bids to host the 2012 Eighth Note
  - a. Per the Kappa Kappa Psi SED Constitution Section 8.03 *“In absence of any bids, the Joint District Executive Council will select a chapter(s) to publish the Eighth Note, or may elect not to have the Eighth Note for that year.”*
  - b. We chose an extended deadline of May 15, 2011 for chapters to submit a bid for the eighth note.
8. We briefly discussed the success of the *Eighth Note* and the Eighth Notebook
  - a. Kappa Kappa Psi’s Lambda Gamma chapter expressed a desire to submit a bid to the Eighth note because of the potential it has as a medium.
  - b. The Eighth Notebook should be a permanent website, publicized by host chapter.
9. After the implementation of reading band at the 2011 SED Convention, what can improve the participation rate is more advertising at events such as DLC and email reminders. Also, participation can increase if the brothers and sisters are made aware of both the pieces being played and the guest conductors well ahead of time.

Charges to the 2012 Committee on Joint Actions:

1. Review the report from the 2011 Joint Actions Committee
2. Interview all Convention host bidders and present a slate to the joint delegation at the closing Joint Session
3. Analyze the bid document
4. Discuss ways to improve SED Convention
5. Provide recommendations to the District Council on ways to improve DLC
6. Discuss specifically ways to make DLC more joint
7. Interview all 8<sup>th</sup> Note Bidders and present a slate to the joint delegation at the closing joint session
8. Discuss the relevance of the 8<sup>th</sup> note and ways to improve its overall success
9. Review, edit and publish guidelines created this year
10. Evaluate the reading band as implemented in 2012
11. Add guidelines for SED Convention bid involving a host's plans for alternate locations.

Respectfully Submitted,

**Chairs:**

Kevin Brenner, Tau Beta Sigma, Eta Phi  
Allan Martin, Kappa Kappa Psi, Kappa Mu

**Advisors:**

Dr. Kathryn Kelly, TBS National Vice President of Special Projects  
Evan Thompson, KKY Chapter Field Representative

**Committee Members:**

**Tau Beta Sigma:**

Epsilon Alpha  
Epsilon Chi  
Theta Zeta  
Theta Nu

**Kappa Kappa Psi:**

Pi  
Delta Iota  
Zeta Eta  
Zeta Sigma  
Theta Theta  
Iota Omicron  
Lambda Gamma  
Lambda Eta  
Mu Iota  
Mu Rho



# TAU BETA SIGMA

## 2011 SOUTHEAST DISTRICT CONVENTION

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### *Committee on Jurisdiction*

***Committee Chair:***

Laura Toft, Eta Xi

***Committee Advisor:***

Reneé Cartee, Southeast District Counselor

Emily Schwickert, Southeast District Parliamentarian

Charges to Committee:

- Review the 2010 Report of the Committee on Jurisdiction.
- Make sure all committees line up with the district operations.
- Discuss making some standing and non-standing committees.
- Discuss last year's charges regarding the SED Chapter Operations Handbook.
- Create and compile Chapter Operations Handbook:
  - Delegate Procedures
  - Candidate Procedures
  - Bidding Procedures
  - District Awards
  - Rainy Day Fund Procedures
  - New Service / Program Fund Procedures
  - District Awards
- Discuss having the parliamentarian create an ad-hoc committee to draft a Chapter Operations Manual and Procedures Document.
- Review the current Constitution and update as needed.
  - Send the minutes of Executive Council meetings to the National President within one (1) week of the meeting. (Council)
  - 8c. Publish the minutes of District Convention meetings and distribute them to the Chapters within one (1) month of Convention. (six weeks)
  - 8~Awards under Treasurer.
  - 8~Service Awards.
- If applicable, create charges for the 2011-2012 SED District Officers / Council
- If applicable, create charges for the 2012 Committee on Jurisdiction.

## Implementation of Charges:

- Reviewed all committees to make sure that they line up with the district operations.
- Reviewed the difference between a non-standing committee and an ad-hoc committee.
  - Decided these committees would both serve the same purpose through their creation.
- Decided to create a “Chapter Operations Handbook.”
- Decided to change the name of the “Chapter Operations Handbook” to the “District Operations Handbook.”
- Decided to charge the Parliamentarian with the task of creating the “District Operations Handbook.”
  - This handbook will consist of:
    - Delegate Procedures
    - Candidate Procedures
    - Bidding Procedures
    - District Awards
    - Rainy Day Fund Procedure
    - New Service/ Programs Fund Procedures
    - Online Resource
      - i. Web addresses to chapters
      - ii. National Directories
      - iii. District Website
      - iv. National Officer Information
      - v. District Publications
  - Eighth Note
  - Decided to strike Article IX, Section 2, Part D:
    - “The District Treasurer shall only solicit contributions to the Rainy Day Fund when the fund’s balance is less than four hundred dollars.
  - Decided to change Article II, Section 8, Part C:
    - 8c. Publish the minutes of District Convention meetings and distribute them to the chapters within one month of Convention (six weeks).
      - i. Move from one (1) month to six (6) weeks
      - ii. “Publish the minutes of District Convention meetings and distribute them to the chapters within six weeks of District Convention”
  - Decided it would not be feasible to add Service Awards to the Constitution
    - Add Service Awards portion to the District Operations Handbook

## Amendments to the Constitution from the Committee on Jurisdiction:

- Strike Article IX, Section 2, Part D:
  - “The District Treasurer shall only solicit contributions to the Rainy Day Fund when the fund’s balance is less than four hundred dollars.
    - **Passed**
- Change Article II, Section 8, Part C:
  - Publish the minutes of District Convention meetings and distribute them to the chapters within one month of Convention.
    - Move from one(1) month to six (6) weeks
  - “Publish the minutes of District Convention meetings and distribute them to the chapters within six weeks of District Convention”
    - **Passed**
- Strike Article II, Section 11, Parts D, E, F
  - Replace with:
    - 11.D: Create and maintain a new volume of the District Scrapbook
    - 11.E: Collect pictures from each chapter throughout the year within the Southeast District.
      - i. Solicit photograph submissions from the chapters in the Southeast District at least twice per semester.
      - ii. All pictures must be submitted six (6) weeks prior to the Convention date.
  - **Passed**
- Move Article II, Section VIII, Letter H (“Assist the President in organizing various awards to be conferred at District Convention”) to Article II, Section IX, Letter F.
  - **Passed**
- Add Article II, Section IX, Letter G:
  - Purchase the materials necessary for the awards given out at District Convention.
    - **Passed**
- Add Article II, Section IX, Letter H:
  - Contact each Active chapter at least once per semester to discuss financial standing.
    - **Passed**
- Grammar corrections that do not need to be voted on:
  - Move to fix any grammatical errors in the District Constitution.
    - **Passed**

### Charges to the 2012 Committee on Jurisdiction:

- Review the report from the 2011 Committee on Jurisdiction.
- Evaluate the progress and feasibility of the changes made to the Historian and Treasurer Positions.
- Review existing sections of the District Operations Handbook, and assess the need for additional sections
- Make sure all committees line up with District Operations.
- Review and update the Southeast District Constitution as needed.
- Charge the Parliamentarian with the creation of the District Operations Handbook
- Review and Change Article VI, Number 1, Letter C from “The chapter(s) responsible for publishing *The Eighth Note* shall determine the deadlines for the submission of articles and the distribution dates.” to make it consistent with Kappa Kappa Psi’s submission dates
  - Dates being November 15<sup>th</sup> and March 15<sup>th</sup>

### Charges to the 2011-2012 District Council:

- Historian
  - Decided to charge the Historian to explore and pursue options for a display award competition
- Parliamentarian
  - Decided to charge the Parliamentarian with the task of creating the “District Operations Handbook.”
- Treasurer
  - Decided to charge the Treasurer to:
    - Make the awards for District Convention
    - Determine the funding behind said District Convention awards

Respectfully Submitted,

### **Chair:**

Laura Toft, Eta Xi

### **Advisors:**

Reneé Cartee, Zeta Psi, Southeast District Counselor

Emily Schwickert, Epsilon Alpha, Southeast District Parliamentarian

### **Committee Members:**

Beta Tau

Delta Theta

Epsilon Theta

Zeta Iota

Iota Gamma



# TAU BETA SIGMA

## 2011 SOUTHEAST DISTRICT CONVENTION



### *Committee on Membership*

#### *Committee Chair:*

Charles Gustine, Beta Xi

#### *Committee Advisors:*

Chris Meserve, Epsilon Alpha, 2010-2011 Southeast District Vice President  
of Membership

Nicole Burdick, Delta Eta, National Vice President of Communication and  
Recognition

#### Charges to Committee:

1. Review the 2010 Committee on Membership Report
2. If already in place, to evaluate the accessibility, format, and content available on the membership database
3. To discuss current Membership Education Programs and create a forum for sharing digital/hard copies of Membership Education Programs being used throughout the district
4. Discuss additional resources and activities to be added to the membership database
5. Discuss additional methods of reaching out to colonies
6. Continue to discuss effective membership and post-membership activities
7. If applicable, create charges for the 2011-2012 SED District Officers/Council

#### Implementation of Charges:

##### **If already in place, to evaluate the accessibility, format, and content available on the membership database**

- The present state of the district's membership database was discussed. Membership Education Programs were collected by the VPM from 21 out of the 39 chapters in the district. They were read over by the VPM and the two District Counselors. There is a tumblr account, which houses some of the information and a CD, which houses all the turned-in MEP's.
- The membership database is not accessible to the Southeast District as it currently exists. The committee discussed various ways to turn the private collection of MEP's into a living and breathing file-sharing system and forum:
  1. The committee referred the future digital forum to various potential housing systems including Google Docs, a collection of PDF's sorted by folders, a newly created blog website, and the

private forums of the National or District websites, as well as the tumblr.

- The committee strove to create a standardized format for MEP submissions which would strip away some of the confusion and vagueness of requests which got mixed results from chapters in the District in the past year. It requested that the submission request be connected to a mandatory initiative to turn in every MEP to the database, and that the submission request be a detailed prompt which covered various specific categories of the process from rush planning through continuing education.

**To discuss current Membership Education Programs and create a forum for sharing digital/hard copies of Membership Education Programs being used throughout the district**

- The committee discussed that the purpose of the membership database is not to standardize the district's membership education processes and erase differences among chapters. It is meant to be an open forum dedicated to the purpose of allowing sisters to share different effective ways of executing an MEP, to discover new ways of approaching MEPs, and to discuss with each other the membership process.
- All chapters should be required to submit an MEP to this forum. The committee discussed various ways to ensure that this goal is reached including positive reinforcement (awards for chapters who do) and making them a requirement for eligibility for district awards.
- The committee also discussed ways in which the District VPM could encourage submissions to the database that are similarly formatted and easily accessible. The committee felt that requests for MEP submissions should be clearer, to the point where they are as specific as the MEP's which are to be sent in. The committee also suggested providing a template of a good, detailed submission to chapter VPMs so that they may have an example, as well as providing a link to the National Guide for Membership Education
- In the spirit of creating an open forum, the committee felt that the District VPM should look over all submissions, whether they are posted on the database or not, and provide privately both positive and negative feedback to all chapters about submitted MEPs. The committee also felt that the option of not having an MEP published publicly on the interactive database should be provided to all chapters submitting MEPs.

**Discuss additional resources and activities to be added to the membership database**

- The committee encouraged future database submissions to include specific objects from the MEP rather than vague overviews. Actual test rubrics, information manuals, hazing workshops, ritual workshops, and education slideshows are encouraged submissions, which will add depth and worth to the database.

- Another encouraged addition was a link, sent when requesting database's from chapter VPM's, to the National Guide to Membership Education, which can serve as both a reminder of what is required in an MEP, and as an effective template for a standard MEP submission.
- Additional facets of the Membership Education process that had not previously been an encouraged part of the district database submission were discussed.
- The committee decided that these aspects were necessary resources that needed to be collected in order to make the Membership Database an effective tool. These four categories consisted of:
  1. The Rush Process: Standards agreed upon for an effective database of the district's diverse rush processes were:
    - How do chapters get prospective members to come to rush events?
    - What recruitment strategies do chapters use? How is the rush period advertised?
    - How long is the rush period?
    - What are the various rush events chapters in the district have implemented? Which have been effective? Which have been ineffective?
    - What is spent on rush events?
    - Who is in charge of planning rush? Is there a committee whose focus rush is?
    - How does a chapter get its actives to consistently attend rush events? How does it keep them involved and interested?
  2. The Bid Process and the Post-Bid Gray Area: Standards agreed upon for a forum which discusses what the committee termed a "gray area," but which is probably the most important week of any Membership process:
    - How do chapters in the district evaluate possible candidates for a bid? Interview sessions? A formal social?
    - What requirements are chapters placing on potential bids? Is there a GPA requirement? Are first semester students ineligible until they have a college GPA?
    - What value systems are chapters using to evaluate the validity of candidates for bids?
    - How are bids distributed?
    - What events if any are planned between when potential candidates receive bids and when they officially become candidates in a Membership Program? What are chapters doing to make sure these bid-holders are as informed as possible leading up to the First Degree?
  3. Continuing Education: Standards agreed upon for a database of the various methods chapters use to further the education of members after they have crossed included:

- How are chapters continuing to educate their members once the MEP has concluded?
- Is there a separate committee or chair in charge of Continuing Education?
- Is there a method of ensuring sisters continue to have a knowledge of information learned as a candidate?
- What programs and workshops do chapters put on to further enhance the learning and cultivation of leaders in the chapter? Are ritual workshops and run-throughs a part of the lesson plan?

In addition to these questions, the committee resolved that if chapters did not have an organized lesson plan for the continuing education of sisters, that organizing a plan as a means of submitting one to the district could not possibly hurt chapters since continuing education is an essential facet of keeping a chapter effectively running.

4. Adding and Dropping Candidates: It was discussed that chapters have different procedures for deciding on the addition of potential members, both as candidates and then as sisters, as well as different procedures for removal of candidates from the membership process. It was deemed beneficial to the effectiveness of the database to include information on how chapters take steps to go forth with both of these actions. This would include procedures for suspension and probation.

#### **Discuss additional methods of reaching out to colonies**

- The committee revisited the “buddy system” concept which would pair colonies with surrounding chapters as well as new chapters in the district in a network of buddy chapters. Advantages and disadvantages of both a district-mandated and a voluntary approach to this system were discussed, and it was deemed that either could work, though a combination of the two might be the most effective approach.
- Concerns about the post-colonization process were raised, and it was acknowledged both that brand new chapters still need help from the network of chapters which surrounds them, but also that brand new chapters need to exercise their independence and find their own identity.
- The committee discussed various other ways to reach out to colonies and new chapters:
  1. Increased ability to visit other chapters in the district.
  2. A more solid connection with membership candidates at the district’s active chapters through pen pal systems and forums. The committee wanted to see more of a connection between candidates and colonists who are both learning about how to be sisters, albeit sometimes in different ways.
  3. A vastly increased network. The committee noted that, at conventions and conferences, everyone cheers on colonies, and that, if that enthusiasm

could carry on even after we leave for home chapters, that the colonies network of helping hands would vastly increase

4. Access provided to the growing district membership and service databases. As chapters attempt to create a forum for sharing these ideas, they should push to involve colonists in the community and provide them access to and contact with chapters whose MEPs and service plans they like.

### **Continue to Discuss effective membership and post-membership activities**

- The committee discussed various ways to implement an effective membership program, and to continue this education once sisters have crossed:
  1. Regular tests on information are a necessity for an effective membership program. They may be done differently at chapters, but their existence ensures consistency, knowledge and progress.
  2. More activities that membership candidates and sisters can share together were discussed. These co-educational activities ensure both the education of candidates, but also the continued education of sisters.
  3. It was discussed that an effective membership program should always refer to and conform to the National Guide for Membership. If this is not the case, a membership program is almost certainly ineffective because it does not conform to the national standards of what a MEP should entail.
  4. Chapter Operations Manuals were discussed in regards to their effectiveness as tools for continuing education and aide in fostering growth in leaders.

### **Charges to the 2011-2012 SED VP of Membership:**

1. To implement the colony outreach system where similar colonies and/or new chapters are put in direct contact with existing colonies.
2. To make the membership database an accessible digital resource which chapters in the district can begin to use, and to promote its availability and encourage consistent updating.
3. To create a standardized submission form for MEP's based on the guidelines outlined by the 2011 Committee on Membership.
4. To ensure that whatever means of social media is in use is consistently updated in regards to updating the district on membership needs

### **Charges to the 2012 Committee on Membership:**

1. Review the 2011 Committee on Membership Report
2. If new methods for colony outreach are in place, to evaluate their effectiveness and discuss additional methods of reaching out to colonies.
3. To assess the effectiveness of the interactive membership database and to discuss new ways to improve continued growth of the database and chapter participation.
4. Continue to discuss effective membership activities.

5. Continue to discuss effective methods of continuing education.
6. If applicable, create charges for 2012-2013 SED District Officers/Council/Committee on Membership

Respectfully Submitted,

**Chair:**

Charles Gustine, Beta Xi

**Advisors:**

Chris Meserve, Epsilon Alpha, 2010-2011 Southeast District Vice President of Membership

Nicole Burdick, Delta Eta, National Vice President of Communication and Recognition

**Committee Members:**

Zeta Beta  
Zeta Tau  
Eta Lambda  
Theta Chi  
Iota Omicron

**In Attendance:**

Alpha Omega  
Beta Xi  
Beta Phi  
Gamma Epsilon  
Delta Eta  
Delta Theta  
Epsilon Alpha  
Epsilon Lambda  
Epsilon Theta  
Zeta Tau  
Zeta Psi  
Eta Lambda  
Eta Xi  
Theta Zeta  
Theta Chi  
Iota Gamma  
Iota Delta  
Iota Rho

Scribes: Jessica Jenkins, Beta Phi and Julie Filipek, Epsilon Theta



# TAU BETA SIGMA

## 2011 SOUTHEAST DISTRICT CONVENTION



### *Committee on Programs and Music Support*

#### *Committee Chair:*

Belinda Baker, Theta Lambda

#### *Committee Advisor:*

René Mark, Beta Xi, 2010-2011 Southeast District Vice President of Special Projects

Dollie McDonald-O'Neil, National President

#### Charges to the 2011 Committee:

1. Review the Music Support report from the 2010 SED Convention.
2. Reevaluate the SED website.
3. Reevaluate the Young Composers' Competition.
4. Evaluate the success of the 2011 SED Convention Service Project.
5. Evaluate Service in Music Month for October 2010.
6. Evaluate the effectiveness of multimedia as used by the District Council.
7. Collaborate with the Ways and Means committee to discuss the Special Projects Fund.
8. Review the process of the submissions of the SED scrapbook.
9. If applicable, create charges for the 2011-2012 SED VPSP.
10. If applicable, create charges for the 2012 Committee on Programs and Music Support.

#### Implementation of charges:

##### **2. Reevaluate the SED website**

- Need to spread knowledge of SED Website – email Chapter Presidents, announcing it at larger events, possibly creating a new Facebook group.
- Make direct links for Officer Emails less awkward and long.
- Suggest clearer subjects titles/links at top of page.
- Suggest moving side feed to a new page as like “Recent News” or something.
- Add mailing addresses to the Chapter Listings.
- Post minutes/slides/notes from workshops at SED, DLC and National Convention on website.
- Explain ways to respond on Tumblr or look into a new blog that may be easier for some to understand, possibly through a vlog.

### **3. Reevaluate the Young Composers' Competition**

- There hasn't been much response – even when we started giving out information earlier, we still got minimal response (1 applicant each of the last two years)
- Ad-hoc committee is definitely worth looking into, especially with both competitions – more people means more contacts
- Make it a performance competition because it may bring in more people, and then you could have a HS winner and a College winner
- Try to have both a performance competition as well as a composer's competition.
- *Yes, we believe the Young Composers' Competition has merit in the Tau Beta Sigma Special Projects. This next year we would like to implement a performance competition as well to judge the response we receive with a different facet of competition in comparison to the composition competition.*

### **4. Evaluate the success of the 2011 SED Convention Service Project**

- Overall, we discussed the effectiveness of this project, as well as ideas for future projects.
- Discussed having District Day of Service before a major event (SED or DLC) – even doing more than one District Day (one in the Spring, one in the Fall)
- District Day as a Day of Service throughout the district instead of in one spot
  - ex. District-wide car wash, petting zoo, raffles, feed the homeless.
- Strongly suggest a more personal type of service District Day
  - ex, Visiting nursing homes.
- Need more notice for the Service Project.
- Possibly meeting during Convention to come up with ideas for projects for Service Day for the following year.

### **5. Evaluate Service in Music Month for October 2010**

- Goal was to go above and beyond the average service month – to your
- School of Music, band, community, university, etc
- Great idea, overall pretty successful
- Start awareness earlier
- Possibly District chat room approx two weeks before Service in Music
- Month to discuss different ideas for service during said month

### **6. Evaluate the effectiveness of multimedia as used by the District Council**

- Create official TBS SED Facebook group
- Provides updates consistently
- Possible phone line that could connect Chapter Presidents/VPs

and Council

- Making DVDs and mailing out as a more personal way to connect with chapters
- District podcasts
- Use chat forums as a way to connect the SED and brainstorm ideas – maybe twice a semester, one for service, one for sisterhood.
- Investigate services such as automated group phone calls, or group text programs

#### **7. Review the process of submissions to the SED scrapbook**

- Received 9 pages this year
- Possibly create a Scrapbook Theme – service, sisterhood, submit more than one page.
- Just need reminders about it to the right people (Historians)
- Post scans of old pages (from Nationals’ Archives) on the website, or as an embedded picture – talk to National Historian, Lisa Croston about scans or copies.

#### **8. Charges to the 2011-2012 Vice President of Special Projects**

- Create, if enough interest expressed by the district, two ad hoc committees. One for the composers competition to spread the word and help the VPSP advertise for that, and one for the performance competition facilities that need to occur sooner rather than later in order for the program to be a success.

#### **9. Miscellaneous Charges**

- To the district council: Discuss the need for an open discussion at SED (possibly both KKPsi and TBS) to discuss ideas for the district service event.
- Also, maybe consider “adopting” a non-profit organization as the beneficiary for each district wide service event.
- To the district council: Along with the VPSP, create an ad hoc committee to oversee the creation and progress and journey of the new performance competition. This committee will set the rules and regulations of the competition, select judges, create dates and registration information, organize travel matters for three college finalists and three high school finalists, etc.
- To the District Historian: Contact Lisa Croston, the National Historian to discuss or request access to the old scrapbook pages from the SED. Discuss scanning them and adding them to the SED website.
- To the Webmaster: Take applicants and find a suitable sister to take the reins after graduation.

### Charges to the 2012 Committee on Programs and Music Support:

1. Review the Music Support Report from the 2011 SED Convention.
2. Reevaluate the effectiveness of the SED website, will the layout still be effective this time next year?
3. Reevaluate the success of the Young Composers' Competition with the addition of the ad hoc committee. If applicant numbers did not rise significantly, the 2011 SED Committee on Programs and Music Support highly suggests dropping the program.
4. Reevaluate the success of the 2011 SED Convention Service Project, and discuss further ideas to spread our service wider.
5. Discuss the effectiveness of the scrapbook, and if need be, evaluate its purpose and need
6. If applicable, create charges for the 2012-2013 Vice President of Special Projects
7. If applicable, create charges for the 2013 Committee on Programs and Music Support

A special thanks to Rebekah Tippet from Iota Nu for recording our progress throughout the weekend.

Respectfully submitted,

#### **Chair:**

Belinda Baker, Theta Lambda

#### **Advisors:**

René Mark, Beta Xi, 2010-2011 Southeast District Vice President of Special Projects  
Dollie McDonald-O'Neil, National President

#### **Committee Members:**

Eta Omicron  
Iota Lambda  
Iota Nu  
Iota Xi  
Iota Zeta Colony

#### **In Attendance:**

Gamma Epsilon  
Epsilon Theta  
Epsilon Lambda  
Zeta Psi  
Eta Beta  
Eta Phi  
Theta Zeta  
Iota Rho



**TAU BETA SIGMA**  
**2011 SOUTHEAST DISTRICT**  
**CONVENTION**



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***Committee on Nominations***

**Committee Chair:**

Alex Zigman, Alpha Omega

***Committee Advisor:***

Crystal Wright, Theta Iota, Southeast District Counselor

During the committee meeting we reviewed the nominations report from the 2010 SED convention at the University of Florida. We then formulated the questions we wanted to pose to the candidates as follows:

What other responsibilities will you have and how will district office fit into your overall schedule?

If not elected for the position you are running for, would you be willing to serve in any other positions? Are there any specific positions?

Which of the eight and five do you feel personifies you the most, and how would you incorporate it into your office?

What do you feel you can offer to allow the position to grow? What do you feel is done well in this office and what would you like to continue?

What is your vision for the 2011-2012 council?

How would you transfer your passion for Tau Beta Sigma within your chapter to the district level?

Office-specific questions:

President: What will you implement to bring to the position of district president to enhance the district overall?

VPM: How do you plan to communicate with colonies and chapters to actively recruit and retain members?

VPSP: If you had one program you would want to implement in the district what would it be?

Secretary: What is an example of an event or project that you had a role in organizing that demonstrates your organizational skills?

Treasurer: Have you ever created or implemented a budget

We then interviewed the candidates and decided on the slate.

### Charges to Committee:

1. Review the nominations report from 2010 SED convention
2. Review 2.03-2.09 of our district constitution
3. If time permits complete an in person exit interview. If time does not permit, within two weeks of convention, conduct a phone interview with a counselor approved person
4. Interview those running for office
5. Create at least two questions per office, which asks the candidate what they can implement of bring to that position.
6. Slate a person for each district office
7. If applicable, create charges for the officers for the upcoming year
8. If applicable, create charges for the 2011 nominations committee

### Implementation of Charges:

1. Reviewed the nominations report from the 2010 SED convention
2. Reviewed 2.03-2.09 of our district constitution
3. Charged History and Sisterhood to conduct the exit interviews of the district officers
4. Interviewed candidates for office
5. Created the above questions
6. Slated a person for each office

### Charges to the 2012 Nominations Committee:

1. Review the nominations report from 2011 SED convention
2. Review 2.03-2.09 of our district constitution
3. Decided on/create questions to ask the candidates for office
4. Interview each candidate for district office
5. Slate a person for each office
6. If applicable, create charges for the 2013 nominations committee

Respectfully Submitted,

**Chair:**

Alex Zigman, Alpha Omega, Florida State University

**Advisor:**

Crystal Wright, Theta Iota, Southeast District Counselor

**Committee Members:**

Alpha Omega  
Alpha Omega (Proxy for Epsilon Lambda)  
Gamma Epsilon  
Zeta Kappa  
Zeta Psi

Southeast District Council 2011-2012 Slate

Katie Peterson - President

Rachel Kerley - Vice President of Membership

René Mark - Vice President of Special Projects

Kevin Brenner - Secretary

Jonathan Arton - Treasurer



# TAU BETA SIGMA 2011 SOUTHEAST DISTRICT CONVENTION



## *Committee on History and Sisterhood Report*

### ***Committee Chair:***

Chavone Taylor, Theta Iota

### ***Committee Advisors:***

Katie Taff, Alpha Omega Alumna

Sarah Cox-Lowery, Epsilon Alpha, Southeast District Past President

### Implementation of Charges to Committee:

1. Review the 2010 Committee on Sisterhood Report
2. Recommendations to the Jurisdictions Committee
  - A. Discuss Historian.
    - i. Similar to the 8th note
    - ii. Possibly have volumes
    - iii. Possibly resemble SWD procedures.
      - a. Historian collects pictures
      - b. Create a new volume each year
      - c. Have each chapter provide a scrapbook and have a competition for the best scrapbooks.
        - I. Have an award
      - d. SED Historian collects pictures and creates a new page for each chapter, officer, etc.
3. SED Scrapbook
  - A. Create an electronic scrapbook.
    - i. The electronic scrapbook would be hosted by the SED webmaster and district historian.
    - ii. Assign different chapters to host scrapbook
    - iii. Create a new volume of every year
    - iv. Each year send scrapbook submissions to National archives
      - a. The submissions sent to the National archive should be the previous year's submission.
    - iv. Have each chapter provide a scrapbook and have a competition
      - I. Have an award
    - vi. SED Historian collects pictures and creates a new page for each chapter, officer, etc.
4. Ways to collect and archive SED History
  - A. Compile founding members of each chapter and important dates.
  - B. Document important traditions.
    - i. Past district officers

- ii. Where SED convention was hosted
  - iii. Wava's connection specifically to SED
  - iv. Past National officers from SED
  - v. Anyone famous in TBS from SED
    - a. Specific Chapters
  - vi. Major Events in TBS history
    - a. i.e. males members starting in GE
    - b. Step for Life
    - c. Past National Convention Sites.
- 5. Documenting History
  - A. Interview:
    - i. Past SED History
    - ii. National Officers
    - iii. Current District Officers and Honoraries
      - a. How do you feel TBS has contributed to your life?
      - b. Why did you choose to join TBS?
      - c. What were some memorable moments from your involvement in TBS?
      - d. How has the SED changed?
      - e. Major events that took place during your involvement?
  - B. Questions: Short Bio
    - i. Chapter
    - ii. Years involved
    - iii. Instrument
    - iv. Where they currently reside.
    - v. Occupation
- 6. Promote sisterhood throughout district
  - A. Each state as an activity day
    - i. The chapters would delegate each a different chapter each year.
  - B. Create a district quilt
    - i. Each chapter will submit their chapter shirt to the SED Historian
    - ii. Historian will create the quilt
    - iii. Historian will submit quilt to National Archives each year.
  - C. State level conferences and conventions
- 7. Charges for the 2011-2012 District Officers/Council
  - A. Historian
    - i. Judge Scrapbook submissions at district convention
    - ii. Flickr account for photos
      - a. Chapters submit pictures to the historian throughout year
      - b. Upload photos to flicker
  - B. President
    - i. Select chapter of the month
      - a. Recognition on the SED Webpage

Charges to the 2012 Committee on History and Sisterhood:

1. Review 2011 Committee on History and Sisterhood Report.
2. Review the obligations of the SED Historian position.
3. Collect SED History during the convention from various officers on the district and national levels.
4. If Possible, create charges for the 2012-2013 District Officers/Council
5. If Possible, create charges for the 2013 Committee on History and Sisterhood.

Respectfully Submitted,

**Chair:**

Chavone Taylor, Theta Iota

**Advisors:**

Katie Taff, Alpha Omega Alumna  
Sarah Cox Lowery, Epsilon Alpha, Past Southeast District President,  
Epsilon Alpha Chapter Sponsor

**Committee Members:**

Beta Phi  
Eta Beta  
Theta Gamma  
Theta Upsilon  
Iota Sigma

**In Attendance:**

Beta Xi  
Gamma Epsilon  
Epsilon Alpha  
Epsilon Theta  
Zeta Psi  
Iota Delta  
Iota Xi



# TAU BETA SIGMA

## 2011 SOUTHEAST DISTRICT CONVENTION



### *Ad Hoc Committee on Southeast District Ritual*

#### *Committee Chair:*

Josh Basilio, Epsilon Theta

#### *Committee Advisor:*

MiChel Causey, Alpha Omega Alumna

#### Charges to Committee:

1. Review the charges presented by the 2010-2011 SED Council
2. Review in its entirety the Last Degree Ceremony of the Southeast District
  - a. Also review the subsequent revised copies that may be presented.
3. Keeping in mind the sanctity and sacredness of the ritual, make revisions to keep the ritual up to date and further, to continue to honor those graduating members who are soon to graduate.
  - a. Walk through the ritual to work out logistics etc.
  - b. Create an official diagram to be added to the ritual for visual referencing.
4. As the National Moratorium is lifted at the 2011 National Convention in Colorado Springs this year, discuss the possibility of an official proposal to add this ritual to the national ritual book or, to leave the ritual as an SED sanctioned ceremony.
  - a. If a decision is made, bring decision to the delegation for an official vote.
5. Create charges for the future development of the ritual and for implementation by the 2011-2012 SED Council.

#### Implementation of Charges:

1. The Last Degree Ceremony of the Southeast District was read in its entirety. Committee members from chapters that have used the Last Degree were asked to share changes they have made. Committee members from chapters that use a different ceremony were asked to share details of their respective ceremonies.
2. Several changes to wording and terminology were made to emphasize the experience of the individual graduating sister. As this is to be a ceremony of the Southeast District, changes were also made to reflect unity across individual chapters of the Southeast District.
3. In the Spirit of the Ritual of Tau Beta Sigma as a whole, changes were made to implementation of the ritual, including the optional use of ritual items and official songs of Tau Beta Sigma, namely, "The Affirmation."
4. Several additional changes were made to correct grammatical or formatting errors. Two long speaking parts were split into smaller parts, keeping all of the words and meaning of the original parts.

5. The ceremony will be retyped reflecting all changes. A version will also be created which is split into separate speaking parts. An updated diagram reflecting changes will also be provided.
6. The revised version will be read to the delegation of the 2011 Southeast District Convention, to be voted upon for adoption as a ceremony of the Southeast District.
7. The meaning and implementation of this ceremony being adopted on a national level were discussed. If adopted on a national level, the Last Degree Ceremony would remain as a ceremony that is, optional for chapters to use, but in an official capacity; similar to the present state of "The Affirmation."
  - a. Following successful adoption by the Southeast District, the committee recommends that the Last Degree Ceremony be presented to the delegation of the 2011 National Convention for adoption as an official ceremony of Tau Beta Sigma. If applicable, this will be voted upon.

**Charges:**

To the 2011-2012 Southeast District Council, following successful adoption of the Last Degree Ceremony by the Delegation of the 2011 SED Convention:

1. Provide the Last Degree Ceremony to chapters of the Southeast District, via secure means.
2. Evaluate usage of the Last Degree Ceremony by chapters of the Southeast District
3. Based on evaluation, make revisions to the Last Degree Ceremony.
4. If applicable create an Ad-Hoc Committee to implement these charges.

Respectfully Submitted,

**Chair:** Joshua Basilio, Epsilon Theta

**Advisor:** MiChel Causey, Alpha Omega Alumna

**Committee Members:**

Beta Xi  
Gamma Epsilon  
Epsilon Alpha  
Epsilon Theta  
Eta Lambda  
Theta Iota  
Iota Delta  
Iota Rho



# TAU BETA SIGMA

## 2011 SOUTHEAST DISTRICT CONVENTION

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### *Committee on Ways and Means*

#### ***Committee Chair:***

Stejha Meekins, Theta Rho

#### ***Committee Advisors:***

Angelique Beau-Wells, Beta Xi, Southeast District Secretary/Treasurer

Katie Peterson, Eta Phi

#### Charges to Committee:

1. Review the 2010 SED Ways and Means committee report.
2. Reassess the accessibility of the Rainy Day Fund.
  - a. Discuss the revisions made in previous years.
3. Review the role of the Treasurer and Discuss possibilities for future requirements of the office.
4. Discuss the means of fundraising done by the 2010-2011 SED Council and assess their performance and possible ideas for improvement.
  - a. Discuss other Fundraiser possibilities
5. Look at the Special Projects Fund and look for ways to increase donations.
6. Review the proposed 2011-2012 budget.
7. Make charges for the 2011-2012 District Treasurer
8. Make charges for the 2012 SED Ways and Means committee

#### Implementation of Charges:

1. The 2010 SED Ways and Means committee report was reviewed.
2. Rainy Day Fund accessibility and revisions:
  - The committee discussed that there was not a great success of chapter participation in the Rainy Day Fund this year due to overall lack of knowledge of the program.
  - The committee proposed that the Rainy Day Fund packets be sent out to colonies and chapters twice during the term.
  - One packet should be sent out by September 1, 2011 and another packet sent out by mid January.
  - The committee also proposed that there be 2 more electronic notifications of the Rainy Day Fund sent out during the term. Incentives for chapters who produce the most participation in the program should be emphasized and consistently advertised.
3. In reviewing of the role of the Treasurer, the committee proposed that:

- The role of secretary in assisting the President in organizing various awards to be conferred at District Convention is moved to a responsibility of the Treasurer as well.
  - We concurred that the current roles of Treasurer remain as stated in The Constitution of the Southeast District of Tau Beta Sigma.
4. SED Fundraising and new possibilities:
    - The committee proposed that in the future, the SED Council combine fundraisers with social events to produce a larger pool of participation and increased productivity in both areas.
    - Possibly look into hosting events for the council at theme parks to see if we could accumulate a percentage of profit dependent upon our convention site.
    - Fundraisers that have been successful in chapters that can expand on the district level include Chapter Wars, Penny Wars, Pie Parties, and Halloween/Valentine's Day Grams.
  5. Special Projects Fund and increased donations:
    - The committee discussed emphasizing an award based fundraising for the Special Project Fund. Have chapters conduct fundraisers at their respective schools and have them choose which fund, Rainy Day or Special Projects, the proceeds will go to.
    - The committee also proposed hosting an SED Auction, where males and females of the bond are able to auction themselves off as a fundraiser for the Special Projects Fund.
    - We also discussed having Silent Auctions and Regalia Auctions for those chapters in need of Ritual material.
  6. In review of the proposed 2011-2012 budget:
    - The committee proposed that all Expenses of the District Officers remain the same except that of the positions of Secretary and Treasurer. Due to the division of the Secretary Treasurer into two separate positions, and each position's necessary increased responsibilities, the committee found it suitable to allocate both positions with a \$300 expense amount, in coherence with that of the positions of VPM and VPSP.
    - The committee also proposed an expense amount of \$50 for the Historian position and Scrapbook activities. It was brought to the attention of the committee that the past expense amounts allotted to this position, in 7 consecutive years, have not been utilized at all. We propose that the VPSP encourage the SED Historian to consistently make use of this beneficial contribution that it may continue to be of use and availability in the future.

Charges to the 2011-2012 SED Treasurer:

1. Update all delegation on the budget by midpoint during their term.
2. Contact each chapter twice during their term and each colony twice during each semester to discuss the Rainy Day Fund and any other financial situations.
3. Establish monthly contact specifically with newer chapters and colonies.
4. Create a collective list of Fundraiser activities to share with all chapters and colonies.
5. Discuss efficiency of personal contact and communication with chapter treasurers.

Charges to the 2012 Committee on Ways and Means:

1. Review the 2011 SED Ways and Means committee report.
2. Reassess the accessibility of the rainy day fund.
  - a. Discuss the revisions made in previous years.
3. Review the role of treasurer and discuss possibilities for future requirements of the office.
  - a. Discuss the efficiency of the district treasurer contacting chapters.
4. Review entries for T-shirt Competition and Slate Winner.
5. Discuss the means of fundraising done by the 2011-2012 SED council and assess their performance and possible ideas for improvement.
  - a. Discuss other fundraising possibilities.
6. Look at the special projects fund and look for ways to increase donations.
7. Review the proposed 2012-2013 budget.
8. Make charges for the 2012-2013 District Treasurer.
9. Make Charges for the 2013 SED Ways and Means committee.

Respectfully submitted,

**Chair:**

Stejha C. Meekins, Theta Rho

**Advisors:**

Angelique Beau-Wells, Beta Xi, 2010-11 Southeast District  
Secretary/Treasurer  
Katie Peterson, Eta Phi

**Committee Members:**

Epsilon Xi  
Iota Delta  
Iota Mu  
Iota Rho

**In Attendance:**

Alpha Omega  
Beta Xi  
Beta Phi  
Gamma Epsilon  
Gamma Eta  
Delta Theta  
Epsilon Lambda  
Zeta Tau  
Eta Phi  
Theta Zeta  
Iota Delta  
Iota Nu



# TAU BETA SIGMA

## 2011 SOUTHEAST DISTRICT CONVENTION



### *Committee on Ways and Means Approved Budget*

**2011 - 2012 Southeast District Budget**

ACCT #	ACCOUNT NAME	BUDGETED	ACTUAL	VARIANCE
<b>Cash Balance - Beginning of Term</b>				
 <b>REVENUE</b>				
0	Spring Allocation	\$370.00	\$0.00	
0	Fall Allocation	\$1,600.00	\$0.00	
0	Account Interest/ Service	\$0.00	\$0.00	
0	RDF Revenue Transfer (end-of-year)	\$200.00	\$200.00	
0	District Income/ Fundraising	\$800.00	\$0.00	
0	Special Projects Fund Donations	\$750.00	\$0.00	
0	Miscellaneous	\$1,000.00	\$0.00	
<b>TOTAL REVENUE</b>		<b>\$4,720.00</b>	<b>\$200.00</b>	<b>\$0.00</b>
<b>Total Cash Available for Use</b>		<b>\$4,720.00</b>	<b>\$200.00</b>	<b>\$0.00</b>
 <b>EXPENSES</b>				
110	President	\$500.00		
220	VPM	\$300.00		
330	VPSP	\$300.00		
440	Secretary	\$300.00		
550	Treasurer	\$300.00		
331	Scrapbook/Historian	\$50.00		
332	Special Projects Fund	\$0.00		
441	Copies and Postage	\$200.00		
551	Fundraisers	\$400.00		
552	Convention Awards	\$300.00		
660	District Convention (Council)	\$150.00		
771	District Officer Leadership Convention	\$1,250.00		
880	Miscellaneous	\$200.00		
<b>TOTAL EXPENSES</b>		<b>\$4,250.00</b>		
<b>BALANCE CARRIED FORWARD</b>		<b>\$470.00</b>	<b>\$0.00</b>	
<b>END OF YEAR BALANCES</b>				
Reconciled District Account (Sec/Treas) Balance				
HQ District Funds Account QuickReport Balance				
<b>VARIANCE SHOULD BE ZERO</b>				<b>\$0.00</b>



# TAU BETA SIGMA

## 2011 SOUTHEAST DISTRICT CONVENTION

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### *OFFICER REPORT for Stephen Burt President*

To the Sisters of the Southeast District of Tau Beta Sigma,

Well where do I begin? I stand here today thinking back on my four years of active membership in Tau Beta Sigma and can't help but think of the incredible things I have witnessed and experienced. I have been privileged to travel to 5 SED District Conventions, 5 Southeast District Leadership Conferences, 2 Southwest District Convention, 3 National District Leadership Conferences, 1 National Convention, 9 Colony Instillations, 5 Honda Battle of the Bands, and 34 SED Campuses.

Unfortunately, due to monetary restrictions, I was not able to travel as much this year as I have in previous years that I was on council. I have, however, been very privileged to see the Southeast grow from 32 active chapters to 39 and 1 colony and become the largest district in the nation. I have seen the district increase its paperwork percentage from 60% to 100% nearly every time! I have seen chapters grow from 4 active members to 20 and have seen many of our chapters reach outside of the box to raise their standards and pursue service projects they would never have done before. I can honestly say, I have seen the Southeast become a new district and it gives me great pride to say that I am apart of it.

The beginning of this term came along with many changes in my life. I was elected into a new council, I was going into my 5<sup>th</sup> year of undergrad, I was unfortunately forced to change my major after four years of school and luckily somehow lucked into graduating earlier than I would have anyways! These big changes brought tremendous stress but I have been blessed for it to have worked out in the manner it has.

This year has been incredibly eventful on the district level. The council has worked very diligently to not settle for mediocrity and we have really raised the bar of performance to the next level. We were able to start the year off well with 2 colony instillations at the beginning of the summer. Congratulations to the Iota Rho chapter at Spelman College and the Iota Sigma chapter at Huntingdon College. You guys have completely blown me away with all you have been able to accomplish since you have become active members and I am excited to see the progress you all will continue to make in the future.

Every year that I have been on council, I have been able to look forward to the National DLC that takes place over the summer for each of the district Councils across the nation. Unfortunately, this year the DLC was limited to District presidents and I had to leave the rest of the council in the Southeast. This really put a damper on the relationship and cohesiveness of our council but that being said, I was able to really get close with the other district Presidents and was able to begin scheduling this convention and make plans for making this event new and exciting for everyone. It was a really great experience bringing the rest of the nation to our very own district in Memphis TN.

As the next school year started off with a bang, I was reluctant to join Marching band for my 5<sup>th</sup> year at USC however, if you know me, you know that I couldn't go without marching band in my life so I decided to stick it out for one last year and it was truly a great idea. I was able to experience the USC Football team win the most games in a season every beating such schools as Alabama, Florida, Georgia, and Tennessee all in the same year! Further, I was able to meet and hang out with members from Theta Lambda at Auburn and Beta Xi at the University of Florida on those trips. I enjoyed getting together and fellowshiping with you all.

Also, in the fall semester, due to a shifting in officers in my own chapter, I was elected to be the chapter VPM, a job I have wanted to do since my candidate semester. I thoroughly enjoyed every minute with the Fall 2010 Line and will forever hold you guys close to my heart! I love you Pin-H3NS!!

Since we were unable to all meet prior to the start of the fall semester, the council decided to have a Face-to-Face meeting in Atlanta and what a weekend it was. Although Crystal and Renee were unable to attend, the council was very productive in our business and we were able to get so much accomplished. We even were able to completely write the 2010-2011 SED Council Vision statement that will continue to encourage and lead the future Councils of the SED. Along these lines, I cannot stress enough the importance of planning for the future of your chapters! It's the future of your chapters that will really allow Tau Beta Sigma to continue to grow and become the notable organization we all believe it to be.

Since the very beginning of my 1<sup>st</sup> term on the SED Council, I have been saying that I wanted to visit one specific chapter. Not only because they are by far the most secluded chapter in the SED, but they are located in possibly the best location. So for fall break, I decided it was going to happen. I was very fortunate to be able to travel the 11 hours down to Miami to visit the Gamma Epsilon Chapter at the University of Miami who had not been visited by an SED Officer since they had a DO from their own chapter. I had such a great time with them for 4 days holding workshops, sisterhood building exercises and even had a lock-in that culminated the weekend. Thanks to the Gamma Epsilon Chapter for allowing me to feed my heart into you guys. We had such a blast and it was such a great experience. Also thanks to both Katie Peterson and Rachel Kerley for their 6 hour decisions to join me on the trip and Renee Cartee for driving down for the day to hang out with us! It was such a great experience.

The remainder of the semester was quite uneventful due to the added games we had for the SEC Championship and bowl games but the SED Council kicked off the new spring semester with a bang as we had our very first JOINT winter council meeting, ever, right here in Athens. We got a full tour of the facilities, met with the KKY Council to go over room assignments and joint workshops and just hung out with the Kappa Mu chapter and the Entire KKY Council. It was such a great bonding experience.

Soon to follow was the Honda Battle of the Bands where Chris and I attended the Iota Rho cook out. We got to meet many sisters from Iota Delta, Epsilon Chi, Epsilon Lambda, and many other chapters. We also got to attend the Bowl and Stroll and Official After party where we got to fellowship with many of the members from a number of chapters.

As we moved right into DLC, we were so excited about all the exciting things we had in store. For the first time, we had a theme and a book for the weekend. We addressed the future of your chapters and really delved into having a vision for your self and your chapter! You all have to have goals in order to truly have a direction to serve! Although attendance was lower this year then last, it was a very successful DLC and we got to witness the Instillation of the wonderful Beta Phi Chapter at Florida A&M University. Congratulations Ladies on your very hard work. It was such a great opportunity to witness your instillation and I know you guys are going to be a force to be reckoned with in the very near future.

As I have done for the past three years, I was again able to travel to the SC State Greek Night and visit with the lovely ladies of Epsilon Chi! I want to thank you ladies for always welcoming me into your campus and making me feel at home! And yes you guys are secretly one of my favorite chapters! But SHHHHH no one needs to know! Unlike many chapters, I am very lucky to have 2 chapters with in walking distance of my apartment and I have thoroughly enjoyed visiting with the Iota Omicron chapter at Benedict College. You guys are such an amazing group of young ladies and the strength you all have shown this semester as all neos is truly amazing. You guys are going to continue to grow and build Iota Omicron into a strong chapter in the SED! Keep up the great work and remember: Epsilon Alpha is only a few blocks away...literally!

At the end of this year, we were very excited to have the Iota Zeta colony announced back into our ranks and I am very excited to be able to work directly with them as the Colony liaison for the Epsilon Alpha Chapter. You ladies are simply amazing. The hard work you have put into the colonization is simply encouraging to say the least and should act as a model for the passion and love for Tau Beta Sigma that all members should have across the nation! I look forward to welcoming you into the bond and becoming a strong chapter in our district and in the nation.

Luckily, this report has turned out to be much shorter then my two previous ones. I'm sure you all will be thankful for that! But I must thank some really important figures in my Tau Beta Sigma life and would like to leave you all with some closing thoughts.

First off, to Jessica, Ashley, Lashika, Katie, Amy, and Charlotte. I want to thank each of you for the hard work and dedication you showed the SED. It is because of your friendships, excitement, hard work, and Passion for Tau Beta Sigma that has allowed me to stand here for a 3<sup>rd</sup> year with a new council and continue to serve Tau Beta Sigma with an entirely new council. We have continued to maintain the legacies you all have set up and it's because of each of you that the SED Council is where we are today.

To Angelique and Rene. Who would have thought that the SED Council would have a council based on the number 2? 2 Girls 2 Boys, 2 black 2 white, 2 Beta Xi 2 Epsilon Alpha, and 2 COCKS 2 Gators. It has been such a unique experience to have served along side both of you and I am so impressed with the work both of you all have done. You have certainly made your marks in your offices and I am so much better off for having you on council and in my life. You both will forever hold a special place in my heart! Remember always, that we are the ones who made the SED council....SO SEDuctive!

To Chris. Where in the world can I begin? You were one of my first friends at USC, we have been roommates for 4 years, we have traveled all over the place and we have shared so many memories together. It's not going to be the same without our crazy fist fights, arguments, and some of the most memorable and special moments in my life. I wish you well in everything that may come your way and hope you find a job soon! You have so much in store and your going to be a phenomenal band director some day.

To the Epsilon Alpha Chapter of Tau Beta Sigma. 4 years ago, on April 6, 2007, you for some reason let a kid named Stephen Burt join your sisterhood and have been stuck with him ever since. I have seen you through the ups and down. I have witnessed our chapter grow in quality above all and no matter what anyone says, I know we are the best chapter in the nation and I hope you all continue the legacy we have been able to create! I have so much pride in calling Epsilon Alpha MY chapter and will forever remember the times we have shared! I want you all to know that I will forever be someone you can rely on and will always be here to support the chapter in any capacity possible. I vow to not be one of "those" alumni!! I love you guys!

TO Crystal and Renee. 3 years ago we started out on a journey and I think we can all say it has been just that. A tremendous Journey! And I can honestly say I couldn't have asked for any other pair to have shared it with. You 2 have been my back bone, my support system, and my 2<sup>nd</sup> and 3<sup>rd</sup> mother for the last 3 years. You have seen me grow and develop into a new person and its because of your guidance that I have been able to accomplish all that I have been able to. Although, it is my turn to depart, you both have years more of service to the Southeast and I will always be here to support you. Continue to be the support system for the SED and future officer that you have been for me. Tau Beta Sigma is better of an organization by having counselors like you two. I mean what other district can say they have 2? I will forever love you guys and am going to miss you both more then anything!

As I have struggled over how to close this letter for a few months, I have decided to leave with a parting passage of my own. Over the last 4 years, Tau Beta Sigma has turned from a club to a full time job for me. I have spent my life, time, money, and so much energy to ensure that all members of the SED have the attention they need to succeed. And let me tell you, I'm surprised I made it. The Southeast district is made up of 40 chapters of Tau Beta Sigma, each with their own unique styles, traditions, and quirks that I have thoroughly enjoyed learning and loving over the last 3 years. Unfortunately, there is a downside to being on the SED Council. Over the last 3 years, I have struggled with the ever-promising expulsion and discipline of chapters. This is by far the hardest part and has taken a strong emotional toll on me personally. I will state it now and forever, there is never ever a time appropriate to dishonor the name of Tau Beta Sigma. I don't know what it will take but it has got to stop. We all say that Tau Beta Sigma is such a special organization yet we continue to have members defacing the name of TBS and ruining the aspects that make it so special for the rest of us. Every active member in this room has vowed to live by the principles this organization stands for and it's simply unacceptable to do otherwise. I have grown to take the beatings but it is never easy to see my friends lose their privilege of membership in this bond. It just SUCKS!!

Well now that I'm done with that, I think it is only fitting to leave you guys with one last thing. I have been so privileged to build friendships with so many of you guys and I know that some of them will last a lifetime. Continue to strive for the highest and never settle for anything less! Tau Beta Sigma has so much to offer each and every one of you and I hope you all will begin to reach out and take hold of your full potential. The Southeast District will forever hold a special place in my heart and I look forward to the continued success we will achieve together. Remember always, SED: Strength, Excellence, and Diversity.

Respectfully Submitted,  
STEPHEN BURT  
2009-2011 SED President  
Epsilon Alpha-Tau Beta Sigma  
University of South Carolina  
AND MOST IMPORTANTLY and FOREVERMORE: GOO COCKS!!!



# TAU BETA SIGMA

## 2011 SOUTHEAST DISTRICT CONVENTION

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### *OFFICER REPORT for Chris Meserve Vice President of Membership*

Greetings Sisters of the SED,

It is hard to believe that a year has passed since I was standing before you in Gainesville, Florida giving you my platform for the position of Southeast District Vice President of Membership. Yet, here we are in Athens, Georgia. It has been quite a journey and I have had to opportunity to experience so many things.

Looking back at my platform, I feel that I accomplished most the goals I set forth in involvement, education, post membership education/retention, membership interest/recruitment, and communication. I have fulfilled my duties of attending meetings and conference calls for the council. I have done my best to keep you updated with what is going on in the district through email, Facebook, Tumblr, and Twitter. Through my emails, messages, blogs, and workshops I provided chapters with the information they needed on the membership education program and post membership education. With recruitment and retention, I have offered new ideas to include ensuring that quantity WITH quality is maintained in your chapter. With the counselors, we have reviewed all MEP's submitted from the district and have provided feedback to those chapters. I have advertised and pushed chapters to enter the Win-Win Membership Drive. I have done my best to provide answers and solutions to all members' questions who have contacted me this year. I have always encouraged an open line of communication within the district. I have provided members with knowledge of new ceremonies and the documents necessary to perform them. While I was not able to visit with every chapter that I would have liked, remember that as a council, we will always be there for you when you need us. My favorite part has been my travels and the connections I have made with individual chapters and members.

I started off my summer traveling to Montgomery, Alabama to see the Iota Sigma chapter of Tau Beta Sigma be installed at Huntingdon College. It was an honor to play marimba alongside Belinda Baker while viewing the installation conducted by the other sister of Theta Lambda. Thank you for all of your hard work with this new chapter.

As summer ended, it was time for our first council face-to-face meeting in Atlanta, Georgia. I was excited because it would be our first time being together as elected officers. It was here that we decided that we would be so SEDuctive all together. We bonded together so much that weekend in spite of missing out on Gladys Knight's

Chicken and Waffles. We got a lot accomplished including new Vision for the Southeast District. The weekend ended and it was time to get back to reality.

A good bit of the fall semester was spent being involved with my home chapter's little sister chapter and new chapter in the SED, Iota Omicron. I had the privilege of spending time with them at chapter meetings and welcoming their first candidate class into their bond.

Thanks to USC football, I had the pleasure of meeting some of the Epsilon Xi chapter when Troy University visited Columbia, South Carolina. We were able to eat dinner together and celebrate the Zeta Chi chapter of Kappa Kappa Psi initiating their new candidates.

I remained active with my chapter during the fall. Attending any and every event I was invited to, and playing drum set alongside them in the USC Volleyball Pep Band. The fall also continued my lineage in the Epsilon Alpha chapter with a grand little. I was very excited to see Catie O'Neal initiated into my chapter.

December came and it was time for me to travel back to Alabama. This time I would be venturing to Birmingham to visit with the ladies of Eta Lambda. Together, we spent time working on a Membership Education Program and learning proper etiquette and protocol for chapter meetings. I had an amazing time with them whether we were at a band Christmas concert, discussing how my mouth smelled like oranges, or playing Just Dance.

The beginning of the Spring semester brought our Winter face-to-face council meeting. We all traveled back to Atlanta, Georgia. We spent the weekend bonding more, planning DLC and SED Convention, visiting the convention site here in Athens, and finally getting our chicken and waffles fix. We were also fortunate to have dinner with the lovely ladies of the Theta Nu and the new Iota Rho chapters of Tau Beta Sigma.

The end of January meant it was time for Honda Battle of the Bands. I traveled once again to Atlanta, Georgia. I attended a wonderful pre-Honda cookout sponsored by the irresistible ladies of the Iota Rho chapter of Tau Beta Sigma where I was introduced to many other sisters from across the district. I was able to meet the newest membership education candidates for Epsilon Theta and enjoy fellowship with them, sisters, and their brothers. Honda was entertaining, as always. Great job to the Epsilon Chi, Zeta Iota, Zeta Kappa, Theta Nu, Theta Rho, and Theta Upsilon chapters, and their respective bands on their performances. Special thanks to Stephen Richards of Epsilon Theta for introducing me to that wonderful Asian restaurant and giving me a place to sleep.

District Leadership Conference followed not too long after Honda. I traveled to Tallahassee, Florida to provide workshops and meet new sisters and membership candidates in the SED. I was also able to witness the installation of the Beta Phi chapter of Tau Beta Sigma, welcoming them back to the bond. Thanks to the Alpha Omega

chapter for hosting a successful DLC and getting Beta Phi through their re-colonization process.

Following DLC, I visited with the Epsilon Chi chapter at South Carolina State University as they represented themselves and showed spirit at their annual Greek Night Basketball Game. We all know they should have won the stroll-off competition.

Soon after, I was Nashville, Tennessee bound to visit Katie Peterson and Kevin Brenner, two of my favorite SED sisters, at Vanderbilt University. It was great spending time with them and meeting the rest of the Eta Phi chapter, that is the current National Grace and Frank A. Martin Chapter Leadership Award recipient. It definitely was a Nashville party! The visit was reciprocated when they came to visit Columbia, South Carolina and attended the Spring 2011 Epsilon Alpha Candidate Class Sister Social.

The next weekend brought the Eta Beta, Iota Xi, and Iota Omicron chapter to the University of South Carolina for the initiation of the Spring 2011 Membership Education Candidates into my chapter, Epsilon Alpha.

Last week, I had the privilege of having dinner with the newest colony in the SED, the Iota Zeta colony. They came up to visit their big sister chapter, Epsilon Alpha, to learn more about running effectively as a chapter during their re-colonization process.

After spending last weekend in Athens finalizing convention details, I am back again. I have to come to realize that I have been to the state of Georgia A LOT this year.

And now comes the part to thank certain people.

To Crystal and Reneé, thanks for all the guidance and support you have shown me throughout this year on term. I have always appreciated all of your insight and dynamic that you both bring to our council and district. You bring the perfect balance of seriousness and light-heartedness to all of our meetings.

To Angelique and René, thanks for being awesome. I have really enjoyed my time getting to know both of you so well. I will always reminisce on the times that we have shared whether it was worrying about a waiter spitting in our food, watching hilarious YouTube videos together, seeing a ridiculous proclamation of love in an Applebee's, or just being so SEDuctive. You have been so easy and wonderful to work with.

To Stephen, what can I say? You are my roommate, my sister, and my best friend. We have been through a lot together. Looking back at your candidate process in Epsilon Alpha, I never would have thought that you would put so much of your heart, time, and effort into this organization, but you have and I thank you for that. Tau Beta Sigma needs more sisters like you who are passionate and excited about this Sorority. You have done an amazing job these past three years on council and whoever steps into your position next has big shoes to fill.

To Epsilon Alpha, there are no words except I love you. You have been my family for the past 5 years of my life. It was because of you that I ventured into the world of TBS. I mean, who would have thought that I would ever join a sorority? I am so glad that I did. I have never been a member of a greater organization. Our chapter has come a long way since I was a candidate. We are such a strong chapter and I look forward to the years to come. I will always be there for you, just as you will always be there for me.

To the sisters of the Southeast District, thank you for all the experiences and opportunities you have given me. I have wanted to be on the district council since I was a membership education candidate at my first district convention in 2006 in Greenville, South Carolina. You see, I have problems accepting change and moving on. Being an alumnus member of my chapter, the position has allowed me to stay fully active for one more year. I challenge each and every single one of you to strive for the highest for yourselves, your chapter, and the district. Over the years, I have met many amazing members who have affected my life in different ways. I know that no matter where I am in the district, I will always have a sister and friend nearby. This district truly is the BEST district in the nation. It has truly been an honor to be selected to serve it. I know not what the future holds for me, but I hope it involves staying active in Tau Beta Sigma, maybe being a counselor or a national officer, who knows? The one thing I do know is that I am proud to be from the SED. Strength. Excellence. Diversity.

Respectfully submitted,  
Chris Meserve  
Southeast District Vice President of Membership 2010-2011  
Epsilon Alpha – Life Member



# TAU BETA SIGMA

## 2011 SOUTHEAST DISTRICT CONVENTION



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### *OFFICER REPORT for René Mark Vice President of Special Projects*

This past year has gone by in such a whirl. One minute I was at Valdosta State saying “What the heck? Why not run?” and the next I’m standing before you giving my officer report at the 2011 SED convention. I didn’t really know what I was getting into when I decided to run for district council. I was nervous as all get out and really concerned about the way I would be received by the district. However, there wasn’t much time to worry.

The summer started with regular conference calls with the council and planning out the new year with a new group of officers. I had been looking forward to National District Leadership Conference, but unfortunately, only the presidents were invited to attend this year. Instead, we chose to meet in Atlanta for our first face-to-face meeting. I managed to get my aunt to allow us to stay in her basement for the weekend. This was the first opportunity for us to hang out as a council. We played pool, or rather, I watched Chris and Stephen play pool because I can’t play for the life of me. We also stayed up really late chatting about any and everything and watching hilarious YouTube videos. And what’s a trip to Atlanta without stopping by the downtown area for good eating? Though we had a lot of fun, we were also very productive. We reviewed the Student Leadership Guide and how we would relay that information to you all during DLC. We also spent several days working on the new SED Vision statement.

Immediately after the Fall Council Meeting, Angelique and I jumped into football season. Though things didn’t go as planned for the Florida Gators, the season was still a lot of fun. As Corresponding Secretary, I made it a point to try to meet up with as many sisters as possible throughout the season. We got to meet sisters from the Eta Zeta chapter at the University of Kentucky. The very next week we traveled to Alabama where we met up with the Eta Lambda chapter at UAB. Practically the entire chapter, as well as their brother chapter, came out to Chili’s to meet us for dinner. Afterward, we gathered in the parking lot and sang our songs and shared some calls and took TONS of pictures. I think we were out there for over an hour. It was getting late but you could tell that we didn’t really want to part ways. I made some really good friends that night and I know that was a weekend that Beta Xi will never forget. Thanks to Whitney and Jazmine for helping put that meeting together.

In November, I went on a road trip with a handful of sisters from my chapter to Vanderbilt University. This was my first trip to Tennessee as well as my first football game as a regular spectator. After the game, Beta Xi sisters from the Florida pep band and Eta Phi sisters from the Vandy band met up for pizza in the rehearsal hall. I met several Eta Phi Sisters for the first time! I also got to meet a TON of their Fall 2010 membership candidates. It was a lot of fun to do an interview with what felt like over twenty of them, and was where I gained the nickname "Oprah". We had a lot of fun hanging out with the Eta Phi sisters and making memories with them. Shout out to Katie Peterson for helping out with that. We also met up with the Epsilon Alpha and Alpha Omega chapters toward the end of the season.

Toward the end of the year I did a lot of work on the Young Composers Competition. I gave the competition a bit of a facelift, redoing the paperwork and flyers and adding an official rules document. I worked on trying to make the competition appear a lot more professional. While I think I succeeded in that effort, the competition only produced one applicant. Despite the competitions lack of popularity, I am confident that we can make the YCC what we always dreamed it to be, but only with your help.

In January, I along with the rest of the District Council, met up with the Kappa Kappa Psi District Council here in Athens, Georgia for our Winter council meeting. We took a tour of UGA, which was a very interesting experience for me. The Gators play the Dawgs every year in football but I've never had the opportunity to visit their campus until then. The two councils worked together to crank out the convention schedule. The Sister council had the opportunity to review our individual schedule as well as the midterm officer evaluations. In our free time we were able to meet up with some chapters at the Tilted Kilt. Two weeks later I was back in Georgia for Honda Battle of the Bands. I met a bunch of new Sister and enjoyed a really great show. Shout out to all of the chapters that performed! The after party was also a really great time.

I had to get into gear when I got back because District Leadership Conference was right around the corner. DLC was really exciting for me as it was my first big event as a member of the District Council. After spending much time reviewing the book, *The Student Leadership Guide*, we were finally ready to share its teaching with you. I did an interactive presentation about embodying leadership. Later on I gave a workshop on finding the balance in your life, as hypocritical as it may seem and the service officer roundtable. One of my favorite parts of the day was the team building exercises. I got to have a lot of fun with a lot of new people. I also introduced a DLC service project for which we raised money for Pyramids, a local Tallahassee program for persons with special needs to explore the arts. We raffled off gift certificates to One Greek Store, a Gainesville area Greek 'nalia shop.

DLC weekend also gave me the opportunity to attend the Beta Phi Colony installation and probate. I had never been to an installation or a probate before. I was utterly amazed at the experience. The installation was truly beautiful and

the probate was one of the most amazing things I had ever seen. I mean a stretch hummer in a band room? Crazy! You've done a wonderful job thus far, ladies, and I expect only greatness from you. I am very proud to have you back in the SED.

And now we're here at SED convention and I couldn't be happier, but I couldn't get here without some very special people. First, I'd like to thank the other members of the council. Angelique, thanks for being a wonderful friend and sister. It was awesome having you right around the corner and carpooling all over the SED. You've been encouraging and supportive and I couldn't imagine being on the council without you. Chris, thank you for always making me laugh and introducing me to the wonders of YouTube. Thank you for always extending a hand and giving me advice. I've had a lot of fun working with you and I know that I've made a great friend. And we still need to go out! Stephen, thank you for offering advice and helping me out from the very beginning. You encouraged me to run for office and I wouldn't be here without you. You've guided me throughout my term and steered me in the right direction. I'm going to miss our late night texts and chats about council business, but that doesn't mean they have to stop. Crystal and Renee, thank you for being my council mommas. You've provided me with lots of guidance, support, laughs, and love. I really do appreciate all of that you do and you both a big part of our success. The next council has some really big shoes to fill!

Thank you to my chapter, Beta Xi. Thank you for supporting my endeavors on the district council while trusting me to be your chapter president. I know that it is not easy to deal with my crazy so thank you for putting up with me. I love all of you very much. Thanks for being my (dysfunctional) family away from home. You guys push me to be the best sister than I can be and I couldn't have asked for a better group of people to embark on this journey with. Special shout out to my roommates: my line sister Scarlet and my little sister Shalicia. You guys are my best friends. You've seen me at my best and worst. You wake me up and make sure that I'm on time. You drive me around when I'm broke and I have no gas. I can't thank you enough for your support. I love you.

To the Southeast District, thank you for being the BEST district in the country. Thank you for being creative and sharing your opinions. Without you, we wouldn't be up here. Keep asking questions, keep serving your bands, and keep promoting music to the best of your abilities. Please know that I am always here for you and you can reach me if you ever need anything.

Respectfully Submitted,  
René Mark  
University of Florida  
Tau Beta Sigma - Beta Xi  
2010 - 2011 Beta Xi Chapter President  
2010 – 2011 SED Vice President of Special Projects



# TAU BETA SIGMA

## 2011 SOUTHEAST DISTRICT CONVENTION

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### *OFFICER REPORT for Angelique Beau-Wells Secretary/Treasurer*

To the sisters of the Southeast District,

I'm an English major, so I'm going to do the best thing I know how to do and break this down. You don't know what a year on district council is like until you're on it. The best thing I can compare it to is a roller coaster. But that's not a fair assessment—if you've been on a roller coaster enough times it's not really that exciting anymore. Being on district council is like staring at a huge, new metal monolith that erupted overnight.

I first felt inklings about it at the District Leadership Conference last year. Sitting down in Valdosta, Georgia, I heard the dull, dead silence of the room when our cheerful, smiling president asked if anyone was running for district office. So I stood up to break the silence. That is where the journey began. The whole day was like watching the people on the ride get off. Dizzy, windblown, and probably a little sea-sick, they told me that I'd love it, it'd be fantastic, and terrifying, and totally worth it.

So I waited in the line, did the district paperwork, ran all over campus getting my convention packet together as I'm sure a couple people in the audience did a couple days ago. I stood up here, hands shaking in front of a similar crowd, barely able to talk, and gave a speech. And the next day, I'd received the position, took the oath of office in front of you, and sat down numbly in my seat, butterflies still in my stomach.

I had big shoes to fill, after all. Katie Schmidbauer is an incredible person, and if I lived up to half of what she did than I feel accomplished. She was the gatekeeper, and the one that checks your security bars before the ride begins. After a three hour lunch at Panera Bread, I felt completely overwhelmed by what I had to do.

From then on, the ride was on me. The first hill was the district convention minutes. And after a bit of time and a lot of effort, the eighty-two page 2010 District Convention minutes were sent off to Nationals.

I attended a water-logged welcome back District Day in Atlanta, and a for-the-first-time non-waterlogged Florida day in Orlando, and I did something that I'd never really done before—try and talk to people sister to sister, and not just as a group of friends. I wanted to try and get to know some of the people I was going to be serving over the course of the year. It better solidified my purpose for doing this. Even though, yes, I am a glorified

secretary and treasurer, I was also there to act as a voice for my district, which is more important than anything.

I was responsible for dutifully taking minutes at each council meeting, making sure to keep abreast of how to paraphrase and articulate with the best of my ability the occasionally frantic or upset emotions of the council. Temperatures run high when people are passionate about what they care about, and I was no exception.

I monitored and kept the budget up to date, dealing with requisitions and any revenue that came in or expenses that went out, including distributing rainy day funds to a few chapters that really needed it. It was awesome to see the money that we raise going to a good cause, and to be a part of the council that did that.

The ride really took off after summer was over, and we were thrust headlong into the ride, and the marching season. In between two sweaty game days we met in Atlanta Georgia and after about 16 hours of meeting, came up with a game plan for the year, bonded as a council over what we were doing and over YouTube videos that will not be discussed in public. We also came up with our brand new vision statement, something we wanted to stick to and that other councils can use as a guiding force for years to come.

I by that point had put together two Shells articles, something that I really enjoyed doing—I hope that after this year they will get more publicity as a more popular online format either somewhere on tumbler or on another sort of blogging site, but I enjoyed putting them together in their newsletter format as well.

We flew past the Christmas season and met for our winter council meeting in January, at an ice-covered Applebee's. We visited the site we standing in right now, meeting with Kappa Kappa Psi's district council and hashing out all the details that would hopefully make this convention so great. We went over the district evaluations and hammered down the details for DLC and SE to come. We were really excited. We were also coming to the end of our time, and we all knew it, but the ride only got wilder.

DLC was sleepless and awesome. And despite my complete lack of direction I managed to make it to the site and give three presentations that day. We introduced team-building to break some of the monotony and held a raffle that would go to a local charity in Tallahassee. And that night even though I was half asleep, I loved watching the Beta Phi colony become a chapter, and the entire crazy ITB-ness that ensued afterwards. I know that if I asked my band director to drive a golf cart into our band hall he would lose his mind, let alone a stretch hummer. It was a great night of bonding and something I'll remember forever.

And, after dividing up the paraphernalia of the secretary/treasurer, I stand before you, here, the same way that those windblown, dizzy, and slightly sea-sick people were to me a little over fourteen months ago. It was terrifying, it was frustrating, but it was also one of the best times that I've ever had. I want everyone to take a ride, or try to, at least once. No matter what the challengers are, I know that it was worth it, mostly because of my buddies, the people walking around just as dizzy as I am.

René, what can I say? You're ridiculous and crazy and really passionate. If I am half the sister you are in another four years I'd be really stoked about that. We worked really closely together and laughed over the craziest things. Getting lost with South Georgia with you was more fun than it had any right to be, and I wish you well for the future. You'll kick butt regardless of what you decide to do.

Chris, you've got a really good head on your shoulders and you were normally the first one to bring the dose of reality to our council meetings. It didn't mean you weren't as crazy as the rest of us. This 'so seductive' across my chest? That was pretty much all him. I'm so glad that I got to really know you, and it made me really want to know a lot of people outside of my chapter bubble. You are probably the best substitute teacher ever and I know once you find a school that you will be the best loved teacher there, because you honestly care about everyone you come up across.

Stephen, there aren't words. What you do for the district behind the scenes? It's just crazy. I know that this is a big step for you, and I know that you're going to be fantastic at whatever you do in the future. Whoever replaces you? They're going to have really big shoes to fill. Even though your abuse of grammar, the English language, and the exclamation point were a bit ridiculous, it was just part of your charm, and you were a great help to me whenever I need you.

Crystal and Reneé, you guys are like the camera on the roller coaster. They catch you at your best and at your worst and they don't care. You are the perfect team and you're the ones that help us realize where we stand, and give us our link to what's really important when we occasionally get too stressed about the little nitpicky things about our term. The fact that you guys are just as crazy as we are didn't really hurt either. The next council will be blessed to have you as their rock, just as we were. The only thing I can say is thank you.

And now the ride is over. I hope that I did well by the district I was elected to represent. I know that the SE is only getting better from here, and I am honored that you let me be your last Secretary/Treasurer. It was an honor to be selected to serve, and I'll never forget the ride.

Respectfully Submitted,  
Angelique Beau-Wells  
2010-2011 SED Secretary/Treasurer  
Tau Beta Sigma, Beta Xi (Buzz)  
Go Gators



# TAU BETA SIGMA

## 2011 SOUTHEAST DISTRICT CONVENTION



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### *OFFICER REPORT for Reneé Cartee, Counselor*

Sisters of the Southeast,

I stand before you completing a third year as Southeast District (SED) Counselor! This by far is the coolest job within our beloved organization! I get to guide, support, and enjoy, you, the students grow in leadership and love for music. Attached to watching you do great things, I get to be a part of an outstanding counselor team that spans across the nation, and always, the privilege of working with my amazing and thoughtful colleague, Crystal Wright.

As members left the 2010 convention the council gathered, met with the new officers, and transitioned swiftly. This year has gone by quickly! July found Crystal, Stephen, and myself in Memphis at the National District Leadership Conference, meeting board members, national leaders, and district leaders. We focused on Student Leadership and plans for the future of TBS. Having many stories to add from our bonding time in Memphis; from Beale St to working through a Power Outage, we came back inspired to continue work from the Leadership Development guide introduced to us. Feeling moved by our National Mission and Vision statements; Stephen engaged your district council with his high energy in vision discussions with support from Crystal and myself.

In October I had the opportunity to join Stephen, Chris, and Katie Peterson in visiting Gamma Epsilon! What a great time this was: the chapter greeted us all with open arms, enjoyed open forum, some teambuilding, and fellowship, including time with Alan Harriett past board of Trustees and a SED Honorary!

This year our DLC was at Florida State University. As many of you know, this is where the council focused on Brendon Burchard's Student Leadership Guide and created workshops, breakout sessions, and teambuilding opportunities to help you become a stronger member and lead your chapter into the future. I presented on "Encouragement" from the "E6" series, giving real life examples in the classroom, and talked to Parliamentarians about chapter documents, keeping them organized and easy to read. My "Encouragement" not only gave members encouragement (hope you all went back home and found ways to encourage 3 members of your own chapter!) but me as well as many members came to me to discuss their own experiences in the classroom as interns! It's great to get to know you all on a personal and career driven level! DLC was very successful and indeed ended with quite a celebration as we welcomed the Beta Phi chapter into sisterhood. I was humbled and shared the new members joy while performing the chapter installation. I was also proud of the wonderful job Crystal (Colony Advisor) and Alpha Omega (Advising Chapter) had done.

For a second year in a row the council requested your Membership Candidate Programs for review. I'm happy to report we did have more documents to read this year, at least half. Many showed detailed schedules of events, meetings, expectations, and responsibilities of members and candidates. This year I encouraged our Vice President of Membership (VPM), Chris Meserve, to take part in this review so he may become familiar with what your chapters do and that this can be something continued within the position of VPM. I hope that the time spent assessing and discussing concerns and ideas from your MEP's assist you in making improvements for the future members of your chapter!

The last two conventions Crystal and I requested that you fill out an evaluation per request of your district council. We review, analyze and discuss the outcome with the incoming officers. The evaluation continues to help your council be sure they are focusing on items of interest for you, the members of the SED. When we see requests for new workshops, repeated events, and presentations; the council works diligently to see your ideas through. Please take time to tell us your thoughts, the more you are able to write on the evaluations the better. Additionally, we not only evaluate convention activities but throughout the year. You should always feel comfortable coming to any council member for improvements and/or ideas to serve the district or individual chapters!

Your district council makes it a point to meet consistently throughout the year. Additionally, this group worked on communicating with you through Facebook, blogging, twitter, email, and phone calls to keep the SED informed about national and district events. This takes a large deal of time and comment on their part.

When we leave here, we leave with a rush and love for TBS that is unique within each of us. SED instills a spirit of Strength, Excellence, and Diversity! We can make a difference in our own lives, our family, our friends, and our music through our actions. Be the best you can be for yourself and those around you, learn from those who came before you, teach and lead those who will come after you! Make an impact for the future! TBS not only serves our outstanding music programs throughout the nation, but it serves each member to become the most outstanding person you can be!

Before you is a council who, through personal differences, and many life events and commitments, never took their eye off what they wanted for you- an outstanding future for a great organization; Tau Beta Sigma!

Angelique, I'm amazed at your mad writing skills and "novel" ideas.  
René, your passion is contiguous and I enjoy your inquisitive questioning.  
Chris, you keep it real and that is a great asset to have as an educator.  
Stephen, I'm going to miss your *wordiness* and desire to speak your mind-you will be amazing serving others- so dream big!

These officers set high goals in hopes to see our district flourish. They have learned from past mentors, and now have become mentors themselves for members in this very room!

I look forward to not only seeing what each of them will do for TBS in the future, but also what they will do in their future. I have no doubt each of them will inspire others in whatever path they choose in life.

It is an honor to serve you as your counselor. I look forward to what you will bring to the SED and our National Organization. Don't forget -make plans to join us this summer in Colorado Springs, "Taking Bands to the Summit!" and make a difference!

Respectfully In Music,  
Reneé Cartee



# TAU BETA SIGMA

## 2011 SOUTHEAST DISTRICT CONVENTION



### *OFFICER REPORT for Crystal Wright, Counselor*

Greeting Sisters of the Southeast District,

This last year has been a great one for the record books. I couldn't be more pleased with the efforts and accolades from you, the Southeast District. We ended the 2010 SED Convention at UF with excitement and a hope for what was to come.

When I left Gainesville last spring, I headed to the Kurtseiner Music Building in Tallahassee, Florida before reaching my final destination. The sisters at Florida State University chose to give me one of my most cherished gifts to date. I became an honorary sister of the Alpha Omega Chapter of Tau Beta Sigma. My greatest hope, as I headed west on I-10 back to Alabama, was that I never took there gift lightly and would always help support this wonderful chapter full of eager students.

Upon returning home, the honeymoon of convention elections was over and now the real work was to begin. Gradually beginning to know our new council would be no easy task. Things would be a little bit different this year, because the luxury of us bonding at National DLC would not happen so we took it one step at a time. We slowly gained a cohesiveness that would last throughout this year. The council had goals that were realistic, achievable and passionate. It was moving to see their enthusiasm.

As the summer moved forward Renee, Stephen and I had the opportunity to attend National District Leadership Conference in Memphis, Tennessee. For a meataterian like me, I was geared up and ready to go to the BBQ staple city of the South! Oh, and Tau Beta Sigma stuff would be cool too. We worked hard and of course you know that I played hard! The main event was my big plan to get ice cream wasted! Dawn Farmer created lots of sessions in order to develop us in leadership and in knowledge of the organization. There were great discussions, good feedback and a wonderful book study. Oh, and did I mention that there was great food! The opportunity to work with others from across the Nation is welcomed and is an excellent asset for our district. We do a vast amount of amazing things in the SED; however, we all understand that diversity is what makes things interesting and productive. As I watched Stephen work with his fellow District Presidents, I knew that there would be a little of their influence on us and some of our influence on them.

August came upon us with a great thrill for the SED with acceptance of the Beta Phi Colony at Florida A&M University. Of course I would be excited about any Tau Beta

Sigma Colony, but this time I was truly elated. The National Council of Tau Beta Sigma sought it fit to allow me to be the advising person for this colony. I was able to meet with them for the 1<sup>st</sup> time in Charlotte, North Carolina as they prepared for their performance at the Battle of the Bands. This group of young ladies was determined and ready. It was a refreshing sight to see and I looked forward to watching them learn, grow, and show each of us just what Beta Phi was all about!

As the fall moved forward, I was just as busy as you all were with work, Tau Beta Sigma, and of course, band. As I continued to serve as a staff member of the Alabama A&M University Marching Maroon and White Band I was able to watch the Theta Iota Chapter excel and provide first-class service to our University Band Program. Although there are too many programs to mention, I would be remiss if I didn't express my delight in their endeavors. This group of ladies is much stronger than my generation ever was. They did all that were expected and even more without the counterparts that we had always had years before. I love you Theta Iota and I am very proud to say that we are cut from the same cloth.

As the Fall Activity Reports began to roll in so did the Membership Education Programs. As I sorted through Fall Activity Reports and Renee sorted through MEPs we were very pleased to see your programs for University Bands and of course for your Membership Candidates. We did; however, notice that we are still not getting your MEPs consistently. Although it is a new concept we encourage you to send them in to us. Allow us to guide you through ways to make your program one that is enlightening, enjoyable and successful. We all have things that make our processes memorable and special and we want to ensure that you will be able to enjoy all of those moments for years to come.

Moving into 2011 and preparing for DLC was a roller coaster to say the least. The DLC festivities continued to grow and grow, but they still needed to fit into a 24 hour day. We knew that we needed to get the meat of day completed productively. With the help of the host chapter at FSU, the SED Council was able to present to you the ideals and concepts learned at National DLC with our theme, "The 6 E's." We hoped that the select few of you of who came to represent your chapters returned to your respective campuses with tools to engage the rest of your chapters and create leaders amongst leaders. After that portion of business, we were able to carry out the goal of the 15 young ladies known as the Beta Phi Colony. Under the command of the advising chapter, Alpha Omega, we were able to initiate and install the Beta Phi Chapter on February 12, 2011 in the Foster-Tanner Rehearsal Hall on the campus of Florida A&M University. Following that remarkable series of events, we were then all able to watch the newest chapter of the SED in their probate show. There are no words to describe. I won't even try.

Since DLC and throughout the year Renee and I have involved ourselves with various chapters and individual sisters, extinguishing fires, being a listening ear, guiding, encouraging and loving the students of our district, and throughout the Nation. We busy ourselves with Counselor Conference calls, returning emails, calling Band Directors, and being your representatives when necessary. With the zeal to be your advocates we work

each day behind the scenes and can't always report to you our actions, but know that you all are supported always.

Finally I had the opportunity to travel to Troy University to witness the 10<sup>th</sup> Step For Life Step Show that aids in raising money for leukemia and lymphoma research. As always it is a very humbling experience to be reminded of exactly why we are there. Our support is paramount and I am glad to say that I was a part of the experience. Congratulations to the Theta Iota Chapter for bringing home the gold, or shall I say green.

It has been a wonderful year serving you, my sisters. I love being a part of what is important to you. Your zest keeps me young and your spirit drives me. You all are precious to me and I look forward to attending your banquets, step shows, and your retreats. Please allow me to be a part of your everyday service. Eta Lambda at UAB, I have not forgotten you, just give me a call.

To Renee, in your very own words "We work well together, right?" You are definitely the ying to my yang. Thanks for being my sister!

To my council, Remember to have "Fortitude and courage to see an ideal, to seize upon it, and follow it wherever it may lead you in Tau Beta Sigma" Your time is not over, it has just begin. I expect to see you lead me one day. I know that you all will be my National Presidents sometime in the next 15 or so years. You'll make me proud to call you my own. Be blessed!

Respectfully Submitted,

Crystal Wright  
Southeast District Counselor



# TAU BETA SIGMA

## SOUTHEAST DISTRICT CONSTITUTION



Revised April 2011

# The Constitution of the Southeast District of Tau Beta Sigma

As adopted by the Chapters assembled at the 2011 Southeast District Convention at the University of Georgia in Athens, Ga. on April 17, 2011.

## **Article I**

1. This Constitution is duly adopted by the various Chapters of the Southeast District of Tau Beta Sigma. It establishes and prescribes the authorized functions and operations of the Southeast District in accordance with the National Constitution of Tau Beta Sigma.
2. The Southeast District of Tau Beta Sigma shall be composed of all of the Chapters of the Sorority in active standing with National Headquarters from the States of Alabama, Florida, Georgia, Mississippi, North Carolina, South Carolina, and Tennessee.
3. For the purposes of administration, the Southeast District of Tau Beta Sigma shall be a District as defined by Article V of the National Constitution. Therefore, this District shall operate pursuant to and in accordance with the provisions of that article.
4. Amendments to this Constitution must be referred to the Committee on Jurisdiction at the same District Convention during which their vote takes place.

## **Article II: Officers**

1. The elected officers shall consist of President, Vice President of Membership, Vice President of Special Projects, Secretary, and Treasurer. The appointed officers shall consist of Historian and Parliamentarian. Until the 2011 District Convention, the offices of Secretary and Treasurer shall be combined into one office which includes the responsibilities of both offices.

2. The District Executive Council shall consist of the five elected officers, the two appointed officers, and the District Counselor(s). The appointed officers shall be non-voting members of the Executive Council.
3. To be eligible to run for an elected office, a candidate must:
  - a. Submit to the current President by e-mail the following items at least thirty days prior to the District Convention at which they wish to be elected:
    - i. a letter of intent to run for office;
    - ii. a resume; and
    - iii. goals for the office.
  - b. Create a packet to be submitted to the Committee on Nominations after the first separate session which contains, in addition to items in (a):
    - i. a letter of recommendation from his or her Chapter; and
    - ii. a letter of recommendation from the Chapter's Sponsor.
  - c. Have attained at least sophomore or second-year standing at his or her college or university.
  - d. Be an active member of the Sorority in good standing at the time of his or her election.
  - e. Actively participate in or otherwise serve the college bands during his or her term of office.
4. Officer Guidelines
  - a. Officers whom are elected during their final year of their studies may fulfill their terms of office, provided that they obtain Life Membership by September 1 of their terms of office.
  - b. The elected officers shall be elected by the assembled Delegates at District Convention. Their term of office shall last from one District Convention to the next.
  - c. Officers shall serve without pay. They shall report and submit to the guidance of, the District Counselor(s).

- d. Each officer shall have one vote in all meetings, except for the President, who shall only vote in the case of a tie or if the vote is by secret ballot.
- e. Officers shall have the right to organize ad-hoc committees to assist in the execution of their offices.
- f. Following District Convention, the Executive Council shall appoint a Webmaster to maintain the District's website(s) and update it at least monthly. The Webmaster shall regularly correspond with the Vice President of Special Projects in order to execute his or her duty.
- g. Should the office of President be vacated, the Vice President of Membership shall assume the office of President, and he or she shall then have the powers and responsibilities associated therewith until the end of the subsequent District Convention.
- h. Should any other office be vacated, the Executive Council shall, at its option, appoint a replacement pursuant to the eligibility requirements of Section 3.
- i. Any officer who permanently relocates outside of the District during his or her term of office shall automatically resign and vacate the office.
- j. Upon missing two scheduled meetings without providing the President and the Counselor(s) at least twenty-four hours' notice, the Executive Council shall discuss that officer's dismissal.
- k. Should an officer's Chapter be placed on suspension, the Executive Council shall discuss that officer's standing. The Counselor(s) shall then recommend an action regarding that officer to the National Council.
- l. An officer may be dismissed from his or her office by a unanimous vote of the Executive Council, excluding the officer in question, when in the opinion of the Council, he or she fails to fulfill the duties of the office, or is no longer in good standing with the Sorority. The Executive Council shall notify the National President and National Headquarters of the dismissal within ten days. When an officer is dismissed from office, his or her Chapter must discuss his or her standing within the Chapter and notify the Executive Council of their decision within ten days of making the decision.

5. The President shall:
  - a. Preside at all meetings, including Conventions and meetings of the Executive Council.
  - b. Appoint the various committees, song leaders for District Convention, the Parliamentarian, and the Historian.
  - c. Be a non-voting, *ex officio* member of all committees.
  - d. Send out evaluation forms to each Chapter no later than halfway through the term of office, and send out District Convention packets to each Chapter no later than one month prior to District Convention.
  - e. Remind each Chapter about national paperwork no later than one month before it is due.
  - f. Organize various awards to be conferred at District Convention.
  
6. The Vice President of Membership shall:
  - a. Preside at meetings in the absence of the President.
  - b. Submit a membership evaluation questionnaire to be filled out by District Convention attendees.
  - c. Maintain frequent contact with Colonies, their Advisers, and their advising Chapters during the colonization process and immediately after the Colonies have been established as Chapters.
  - d. Execute the recommendations of the Committee on Membership in order to promote membership in the District.
  - e. Advise Chapters on the topics of membership, recruitment, retention, and continuing membership education.
  - f. Collect reports on the statuses of Chapters and Colonies that officers have visited.
  
7. The Vice President of Special Projects shall:
  - a. Design and implement special projects as determined by the Executive Council.

- b. Advise the Committee on Programs and Music Support, the Host Chapter(s) of the *Eighth Note*, and the Historian.
  - c. Encourage participation in National special projects.
  - d. Assist the President in organizing various awards to be conferred at District Convention.
8. The Secretary shall:
- a. Take the minutes of meetings of the Executive Council and at District Convention.
  - b. Send the minutes of Executive Council meetings to the National President within one week of the meeting.
  - c. Publish the minutes of District Convention meetings and distribute them to the chapters within six weeks of District Convention.
  - d. Keep a database of current Chapters' contact information.
  - e. Send *SHELLS* via the e-mail listserv twice each semester.
  - f. Send Chapter Progress Report forms to the Chapters.
  - g. Send Chapter Progress Reports at least six weeks prior to Convention.
9. The Treasurer shall:
- a. Control the receipt and distribution of all monies of the District.
  - b. Advise the Committee on Ways and Means.
  - c. Execute all District fundraisers, including the T-shirt competition.
  - d. Write a budget for the District with assistance from the Committee on Ways and Means to be submitted to the delegation for adoption
  - e. Send Rainy Day Fund packets to the Chapters by September 1.
  - f. Assist the President in organizing various awards to be conferred at District Convention.
  - g. Purchase the materials necessary for the awards given out at District Convention.

- h. Contact each Active chapter at least once per semester to discuss financial standing.

10. The Parliamentarian shall:

- a. Ensure compliance with *Robert's Rules of Order, Newly Revised* (or other duly adopted rules of order) at meetings, or relax those rules at the discretion of the President.
- b. Ensure that meetings are conducted in such a way that ensures the rule of the majority, while also ensuring the right of the minority to speak its part.
- c. Ensure jurisdictional compliance with governing documents, and interpret them as needed.
- d. Advise officers as needed, and advise the Committee on Jurisdiction.
- e. Act as a Sergeant-at-Arms at the discretion of the President.

11. The Historian shall:

- a. Photograph all District events.
- b. Preserve historical items and traditions for the sake of posterity.
- c. Advise the Committee on History and Sisterhood.
- d. Create and maintain a new volume of the District Scrapbook
- e. Collect pictures from each chapter throughout the year within the Southeast District.
  - i. Solicit photograph submissions from the chapters in the Southeast District at least twice per semester.
  - ii. All pictures must be submitted six weeks prior to the Convention date.
- f. Send the application for hosting the scrapbook to the Chapters no later than six weeks prior to District Convention.
- g. Work with the Webmaster to update and maintain the historical information available on the website.

### Article III: Committees

1. The Standing Committees of the District shall be: the Committee on Jurisdiction, the Committee on Membership, the Committee on Programs and Music Support, the Committee on Ways and Means, the Committee on Nominations, and the Committee on History and Sisterhood. These committees exist at the discretion of the District President, who may condense or alter them as he or she sees fit.
2. There shall exist a special Committee on Joint District Actions, with its membership composed from both Kappa Kappa Psi and Tau Beta Sigma that will deal with the joint affairs of the District. It shall be subject to the guidance of both organizations' District Executive Councils and the District Governors and Counselor(s). (The rest of the provisions regarding this committee are outside the scope of this document.)
3. The District Executive Council shall have the power to create ad-hoc committees as needed.
4. The District President shall assign the membership of the committees. The members shall serve until relieved of their appointment by the President.
5. The District Counselor(s) and District President shall be non-voting, *ex officio* members of all committees, both standing and ad-hoc, except for the Committee on Nominations.
6. Committees may submit charges addressed to other committees for the following District Convention by the end of the current Convention's second separate session. Such charges should include details justifying their importance or necessity.
7. The Committee on Jurisdiction shall examine the District Constitution and other governing documents, and submit to the delegation relevant amendments to or propositions regarding those documents.
8. The Committee on Membership shall examine, recommend, and submit to the delegation any relevant propositions related to the recruitment and retention of members, post-membership education, and colonial operations.
9. The Committee on Programs and Music Support shall:
  - a. Examine, recommend, and submit to the delegation all propositions related to the programs of the District as they find necessary, including propositions related to awards, the District website, District Leadership Conference, the newsletter, and the *Eighth Note*.

- b. Recommend and submit to the delegation methods in which chapters should act as a support resource for music programs in the District.
- c. Recommend to the Vice President of Special Projects, via entries in its committee report(s), any relevant propositions regarding Music Appreciation Month and the Young Composers Competition.
- d. Act jointly with Kappa Kappa Psi when warranted.

10. The Committee on Ways and Means shall:

- a. Examine, recommend, and submit to the delegation any propositions related to the finances of the District.
- b. Assist the Treasurer in preparing an operating budget for the following year, to be presented to the delegation for approval.
- c. Discuss and develop recommendations regarding the Rainy Day Fund and general fundraising.

11. The Committee on Nominations shall:

- a. Carefully investigate and evaluate the eligibility and competence of members for the election to the various elected officer positions of the District, select one member that would be ideal to serve in each of the elected officer positions, and present the names of such members to the delegation assembled as the committee's recommended slate of candidates.
- b. Assess the eligibility of members nominated from the floor for any elected officer position.
- c. Hold its meetings in a closed manner.

12. The Committee on History and Sisterhood shall:

- a. Examine, recommend, and submit to the delegation methods in which Chapters should promote sisterhood on the District and Chapter levels and preserve the history of the District and its growth over time.
- b. Provide a foundation for respecting the history of the District by maintaining an archive of District songs and traditions, along with highlights of the proceedings and events at District Conventions and

District Leadership Conferences, and provide in such archive a brief summary of the growth of the District over time.

#### **Article IV: Delegates and Proxies**

1. **Delegates.** Each active Chapter in the District shall be represented at District Convention by an official delegate, alternate delegate, or proxy delegate. Each official delegate, alternate delegate, or proxy delegate must hold a current Tau Beta Sigma membership card. A Life Member may represent his or her own Chapter at District Convention if and only if no active delegate is present from that Chapter.
2. **Proxies.** Any Chapter that will be absent from a District Convention may select another Chapter from which its proxy delegate will be chosen, if possible. The selection shall be made by submitting a written request to the District President prior to the opening session of that convention. Should a Chapter choose not to select another Chapter for its proxy delegate, or through inaction fails to do the same, its proxy delegate shall be selected from an alphabetical listing of Chapters in attendance starting with the last Chapter that was seated at the previous Convention.

A Chapter arriving after delegates have been seated may have their proper delegate seated at the option of the District Council.

Proxy delegates shall be selected from among the many Chapters in attendance such that no Chapter in attendance has more than one vote in excess of any other Chapter in attendance.

#### **Article V: Reports**

1. **Chapter Progress Reports.** Chapter Progress Reports must be completed by the Chapter and postmarked at least three weeks prior to District Convention in order for that Chapter to be considered for any awards.
2. **District Officer and Committee Chair Reports.** All District Officers and Committee Chairs shall submit typewritten copies of all reports to the Executive Council by the end of each District Convention. One copy shall be given to the President, the Secretary, the Treasurer, and each of the Counselor(s).

#### **Article VI: Publications**

1. District Publication
  - a. The name of the District publication shall be the *Eighth Note*. It shall be published by active Chapter(s) in good standing.

- b. **Bids.** Bids to host the *Eighth Note* shall be accepted on an annual basis at District Convention. Bids must consist of a prepared sample of the Chapter's proposed publication content and format. A bid should be presented to the Committee on Joint District Actions at that committee's first session of the Convention, unless prior arrangements are made by the Executive Council. In the absence of any bids, the District Executive Councils of Tau Beta Sigma and Kappa Kappa Psi will select Chapters of the respective organizations to publish the *Eighth Note* or may elect not to have it that year.
  
- c. **Publication and Content.** The *Eighth Note* shall be published twice a year—once in the fall and once in the spring. The deadline for submission of articles shall be October 15 for the Fall issue and February 15 for the Spring issue. The mailing dates shall be November 15<sup>th</sup> for the Fall issue and March 15<sup>th</sup> for the spring issue. Due dates for submissions to the *Eighth Note* must be sent to all Chapters in the District, the Executive Council, and National Headquarters by the deadline.

Each issue should include:

- i. At least one letter from a National Officer;
- ii. At least one letter from the Executive Council of Tau Beta Sigma;
- iii. At least one letter from the Executive Council of Kappa Kappa Psi;
- iv. Any submitted Chapter Reports or Letters;
- v. A calendar of District and National events and deadlines; and
- vi. In the fall issue, a report from the Host Chapters of the latest District Convention and the latest District Leadership Conference.

In the event that the Host Chapters fail to publish the *Eighth Note* in the fall, they shall forfeit their right to publish the spring issue. Furthermore, the District Governors of Kappa Kappa Psi and the District Counselor(s) of Tau Beta Sigma will confer and select an alternate Chapter to publish the spring edition of the *Eighth Note* with preference given to those Chapters that submitted bids to host it at the most recent District Convention.

- d. **Financing.** The District shall subsidize the cost of publishing the *Eighth Note*.
  
- e. **Distribution.** A minimum of one copy per issue of the *Eighth Note* shall be sent to each Chapter and Colony in the District, as well as the

District Officers, the Presidents of other Districts, and the National Officers.

2. District Newsletter

- a. The name of the District newsletter shall be *SHELLS*. It shall be published at least twice per semester, with exact publication dates determined by the Executive Council.
- b. The Secretary shall be responsible for the distribution of *SHELLS*. One copy of each issue shall be sent to each Chapter in either electronic or paper format, and each issue shall be posted to the District website.
- c. Each issue of *SHELLS* shall include at least one article from each District Officer, a calendar of upcoming events, reminders and announcements for the District, and any other content decided upon by the Executive Council.

**Article VII: Meetings**

1. District Leadership Conference

- a. District Leadership Conference shall be held jointly with Kappa Kappa Psi each year.
- b. Chapters interested in hosting District Leadership Conference should send a proposal to the District Presidents of Tau Beta Sigma and Kappa Kappa Psi by the prescribed deadline. If no bids are received to host the Conference by the prescribed deadline, the District Councils will determine a site, which must be approved by the District Governors and Counselor(s).
- c. The bid proposal shall contain the following:
  - i. Proposed date and location
  - ii. Meeting space information
  - iii. Hotel accommodations
  - iv. Sample schedule
  - v. Letter of support from the Sponsor

2. District Convention

- a. District Convention shall be held annually, at a site chosen in joint session at the previous Convention. If the location for the next Convention is not determined by the end of the current Convention, the District Governors and Counselor(s) will determine the location.?

- b. Chapters bidding to host a District Convention must adhere to the National Guidelines for Bidding and Hosting a District Convention. Moreover, each bid must contain at least two available dates and a proposed budget. The Executive Council, the District Governors, and the District Counselor(s) shall choose the final date
3. **Special Conventions.** Special Conventions of the District may be called upon a favorable vote of seventy-five percent of the Chapters of the District in good standing, or upon unanimous recommendation of all of the District Officers.
4. A ninety day written notice prior to the dates of all District Conventions shall be given to all National Officers, District Counselor(s), District Officers, and Chapters of the District by the National Executive Director and the District Secretary.
5. **Quorum.** Official delegates, or their proxies, from a simple majority of the Chapters of the District in good standing, together with at least two of the District Officers, shall constitute a quorum at all meetings of the District.
6. **Business.** Business at District meetings shall be determined by the District Officers with approval from the District Counselor(s). No official business of the District Convention shall be conducted on the evening prior to the first complete day of business, except in cases of Conventions shorter than two complete days of business.
7. For the purposes of preparation for District Convention, and of parliamentary correctness, the three committees of *Robert's Rules of Order, Newly Revised*, section 59 (that is, the Credentials Committee, the Committee on Standing Rules, and the Program Committee), shall consist of some or all of the members of the Host Chapter along with the District Executive Council. The District President shall officially chair these committees. Provided that preparations for District Convention progress to the satisfaction of the Executive Council, these committees shall not be required to meet formally.

## **Article VIII: Reading Band and Auxiliary Clinic**

1. **Reading Band.** At each District Convention, there shall be held a Reading Band open to all college band members and directors, but without preference to membership in Tau Beta Sigma, unless circumstances prevent its feasibility. The Chapter hosting District Convention shall be the organizational director of the Reading Band. It shall be that Chapter's duty to provide a director and music.
2. **Auxiliary Clinic.** At each District Convention there shall be held an Auxiliary Clinic open to all college auxiliary members, but without preference to

membership in Tau Beta Sigma, unless circumstances prevent its feasibility. The Chapter hosting District Convention shall be the organizational director of the Auxiliary Clinic. It shall be that Chapter's duty to provide a clinician.

## **Article IX: Finances**

### 1. General Finances

- a. The District's revenue shall be derived from a *per capita* allotment provided by the National Organization. This money shall remain in National account(s) until requested in writing by all of the District Counselor(s) and Treasurer.
- b. The District Treasurer shall keep a record of all donations and contributions apart from the operating budget. Such monies must be deposited with National Headquarters.
- c. District fund requisitions must be submitted to the District Treasurer within sixty days of the expense, or such expenses shall not be reimbursed.
- d. To ensure the availability of capital for the entire term of office, District Officers may spend at most half of their budgeted funds during the first half of their term.
- e. District Officers may not claim any allocated funds for the reimbursement of meals.

### 2. Rainy Day Fund

- a. The Rainy Day Fund shall be an emergency fund consisting of contributions from the various Chapters and Colonies of the District for the purpose of assisting those Chapters and Colonies in need of financial assistance.
- b. The Rainy Day Fund shall also be used to pay the first year Chapter fee of newly chartered Chapters in the District.
- c. Financial need for distributions from the Rainy Day Fund shall be determined by the District Executive Council based on submitted documentation.
- d. Any balance remaining in the fund in excess of two hundred dollars at the end of the fiscal year will remain in the fund for the following fiscal year.

- e. To obtain distributions from the Rainy Day Fund, a Chapter or Colony must contact the District Treasurer for advisement. Upon the Treasurer's recommendation, the Chapter or Colony may submit two consecutive account statements and a typewritten fundraiser proposal. This proposal shall include the amount of monies needed to begin such a project, expected profits, expected date of realization of profits, and a statement describing the Chapter or Colony's financial situation.
- f. Requests for distributions from the Rainy Day Fund are subject to the approval of the District Officers. Distributions shall be considered donations to the requesting Chapter or Colony.

### **Article X: Joint Affairs**

1. The rules of order for all joint meetings with Kappa Kappa Psi shall be *Robert's Rules of Order, Newly Revised*.
2. Joint sessions shall be governed by the presiding officers of Tau Beta Sigma and Kappa Kappa Psi jointly. All officers from each organization shall be responsible for performing their duties as coordinated by the two presiding officers.
3. The agenda for each joint session shall be considered by the two presiding officers prior to each session.
4. A motion shall only be considered when moved by a delegate of one organization and seconded by a delegate of the other.
5. The Joint Chapter of the Southeast District of Kappa Kappa Psi and Tau Beta Sigma shall be comprised of the seated delegates of each organization meeting together at District Convention.
6. Voting delegates for joint meetings shall consist of all of the delegates representing individual Chapters in the District.
7. A joint resolution or motion shall be considered passed only when passed by both a simple majority vote of the Kappa Kappa Psi voting delegates and a simple majority vote of the Tau Beta Sigma voting delegates, with both such votes taking place during joint session.